



Comhaltas na Mac Léinn,
Ollscoil na Gaillimhe

University of Galway
Students' Union

Details of Work Undertaken since my last Officer Report

Sonraí faoin Obair a Rinneadh ó mo Thuarascáil Oifigeach deireanach

President of Comhaltas na Mac Léinn Ollscoil na Gaillimhe

14th November 2022 to 30th January 2023

Please put your meeting details in the table provided and everything else here in bullet points.

- Accommodation Bursary Pilot Model
- SU Council & Refreshers Fair Promotion
- SOS (RAG Week) Events Planning - With SocsBox
- Executive Communications and Availability Plan
- Events Crew Established
- Socs Day + Volunteering Fair – SU Promotion
- Clubs Day – SU Promotion
- Election Info Evening Planning
- Talk to TD Planning
- Race Equality Survey Promotion
- CÉIM Business Case
- University Mascot
- Car Park Spaces Review
- Campus Placements Possibility
- Semester 1 Exam Issues
- SU Charity Cup
- Interfaith Week Planning
- Conferring Ceremonies
- US Ambassador Visit
- Exec Christmas Party
- Christmas Tree Lighting
- Postgraduate Orientation
- Christmas Day Clean-Up
- Christmas Lunch
- SU Raffle Prize Winners photos
- Mini Freebie Friday at the Síbín

Meeting / Cruinniú	Details / Sonraí
SU Executive Committee Meeting	
University Management Team Meeting	
Student Survey Planning	
Meeting with DSS	
USI National Council	
Motion Help Meetings	
Students' Union Signage	
Meeting with STACSSU	
Weekly Full-Time Officer Meeting	
Weekly Events Meeting	
SU Constitution Meeting	
University Governance Hub	
University Mascot	
Údarás Nominations Committee	
VP for Engagement Meeting	
Finance Resource Committee (University)	
USI Reforms	
USI Constitutional Review Committee	
Semester 1 Review	
Academic Council	
Events in Irish	
SVH Committee	
Universal Design and Accessibility	

Semester 2 Planning	
Launch of Construct Innovate	
Casework	
Christmas Day Clean-Up Interview	
SU-Catch Up Meeting	
Meeting with the President	
SDP Programme Board	
Learning Commons Senior Stakeholder Group	
Údarás na hOllscoile	
Board Only Meeting Údarás na hOllscoile	
Meeting about SOS	
Student Complaints Board Meeting	
Projects 2023	
Údarás Nominations Procedure	
Blended Learning Proposal	
Race Equality Communication & Events	
Events Crew Meeting	
Employability Award Steering Committee	
Student Experience Executive	
Religious Rights Officer Discussion	
International Students Table Quiz	
UMT Meeting Briefing	
DSS Meeting	

Presidential Candidate	
Careers Fair	
Library Strategy Committee Meeting	
Fainne Launch	
Role of USI President	



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- **Seachtain Ghaelach**
 - Since the last Comhairle I organised the Seachtain Ghaelach. It was a massive success with céilí's, talent show, pop-up music sessions and the launch of the new Foclóir Aiteach/Queer Dictionary.
- **Fáinne nua Ollscoil na Gaillimhe**
 - I helped coordinate the newly launched Fáinne for the University of Galway. This will be a way for students to see where they can speak Irish and identify other Irish Speakers on campus.
- **Scéim Cónaithe**
 - This year, we relaunched the Irish Language Accommodation in Corrib Village. I'm working at the moment to hopefully develop this and increase the number of people living in the accommodation with Gaeilge.
- **Charities - Money Raising Events**
 - I'm working at the moment on events to help raise money for our charities. The biggest one at the moment which will be taking place on Tuesday the 14th of February which is the Shave-Off. The money will be going to our charities, the Galway Rape Crisis Centre and Galway Simon.

Meeting / Cruinniú	Details / Sonraí
Cruinniú Foirne Seachtainiúil	Weekly SU Team Meeting
Standing and Strategic Planning Committee	University committee of Údarás
SU Constitution Review	Met with the team to review the constitution
Meeting with Student Success Manager	Regular meeting with student success manager
Cruinniú leis an Oifigeach na Gaeilge Páirt-Aimseartha	Cruinniú leis an oifigeach na Gaeilge páirt-aimseartha
Pleanáil d'imeachtaí	Chuireamar tús le pleanáil imeachtaí semeastar 2

Fáinní – Conradh na Gaeilge	Feachtas faoin bhFáinne Óir in éineacht le hollscoileanna eile
Plé faoi Fhóram Gnímh a eagrú	Bhí Conradh na Gaeilge ag iarraidh Fóram Gnímh a eagrú ar champas
Conferring Ceremony	Spoke at the conferring ceremony
Brainstorming Session	Weekly brainstorming session about the Union
Dean of Student's	Regular meetings with the Dean of Students regarding updates and issues
Imeachtaí do Shemester 2	Pleanáil d'imeachtaí Semeastar 2
Gníomhaí Gaeilge	Cruinniú faoi Ghníomhaí Gaeilge
Cruinniú le hOifigeach na Gaeilge - UCC	Bhí cruinniú agam le hOifigeach na Gaeilge le cúrsaí éagsúla a phlé
Semester 1 Review with the Full-Time Officers	Meeting with the other full-time officers with regards to reviewing semester 1
Cruinniú faoi Sheachtain na Gaeilge le hOifigeach na Gaeilge san ollscoil	Cruinniú le hOifigeach na Gaeilge san ollscoil faoi Sheachtain na Gaeilge
Traenáil Gníomhaí Gaeilge	Traenáil Gníomhaí Gaeilge faoi fheachtasaíocht
Bualadh le Bainisteoir Raidió Rí Rá	Cruinniú le Bainisteoir Raidió Rí Rá faoi stiudeó nua i gCathair na Gaillimhe
Cruinniú Boird Raidió Rí Rá	Cruinniú boird de chuid Raidió Rí Rá agus sinn ag labhairt faoi fheachtais a d'fhéadaimis a dhéanamh le mic léinn 3ú leibhéal
SVH Prevention & Response Committee	Attend the Sexual Violence and Health Committee
Agallamh faoi Shabháltach na mBan	Agallamh le mac léinn faoi Shabháltach na mBan
Environment Strategy Meeting	Discussing the environmental strategy with Sustainability Officer
Bike Workshops	Meeting with students to discuss bike workshops
EU Passworld Meeting	Meeting with community support group of the organisation Nasc
Taifead le 7 Lá	Taifead do chlár 7 lá
Údarás na hOllscoile	Cruinniú d'Údarás na hOllscoile

Meeting about Spring Event	Planning started for big semester 2 spring event
Cruinniú le mac léinn faoi scannán	Bhuail mé le mac léinn faoi scannán atá á thaifead aige
2023 Projects Meeting	Meeting to big list together of all projects happening in semester 2
International Orientation 3rd January-8th of January	Helped coordinate International Orientation at the start of January
Spring Event Planning	Continued planning for Springtime event
Annual Leave 10th January-13th January	I was on annual leave for 4 days in January
Jigsaw	Had a meeting to discuss collaborations with Jigsaw and Irish Language events with Jigsaw
Comhrá le Conradh na Gaeilge	Bhuail mé le Conradh na Gaeilge le pleanna a phlé
Cruinniú le reachtaire an Chumainn	Cruinniú tús bliana le reachtaire an Chumainn
Clubs Day	Sat at a SU desk to promote council and voter registration
Dean of Student's Office	Start of year meeting with the Dean of Student's Office
Student Experience Executive	Meeting of the student experience executive, discussed the new Student Success Strategy
Socs Day	Sat at a SU desk to promote council and voter registration
Áras na nGael	Bhuail mé le hÁras na nGael le pleanna a phlé
Bualadh le Léachtóir	Bhuail mé le léachtóir chun chomhoibriú a phlé
Student Survey Planning	Committee coming together to discuss the plans of the Student Survey
Cruinniú le Comhordaitheoir 3ú Léibhéal Conradh na Gaeilge	Cruinniú tús bliana le Comhordaitheoir 3ú Léibhéal Conradh na Gaeilge le tacaíochtaí a phlé
Gníomhaí Gaeilge	Uasdhádatithe maidir le mo phroiseas Gníomhaí Gaeilge
Coiste Gaeilge	Céad cruinniú an tsemeastar don Choiste Gaeilge

UMT Meeting	Met with the University Management Team
Cruinniú le Mac Léinn	Bhuail mé le mac léinn faoi chabhair leis an nGaeilge
Seoladh Fáinne Ollscoil na Gaillimhe	D'fhreastail mé ar sheoladh nua d'Fháinne na Gaeilge d'ollscoil na Gaillimhe
Bualadh le hÁras na nGael faoi Sheachtain na Gaeilge	Ag obair le hÁras na nGael agus Conradh na Gaeilge le seoladh Seachtain na Gaeilge a chuir le chéile
Comhairle Náisiúnta	I attended Comhairle Náisiúnta by USI in Tralee on the 26th and 27th of January
Cruinniú Boird Raidió Rí Rá	Cruinniú boird de chuid Raidió Rí Rá agus sinn ag labhairt faoi fheachtais a d'fhéadaimis a dhéanamh le mic léinn 3ú leibhéal
Oifigeach na Gaeilge na hOllscoile	Bhuail mé le hOifigeach na Gaeilge na hOllscoille le pleananna a phlé
Comhairle na gColáistí	Comhairle do hionadaithe ranga trí Ghaeilge agus bhí fáilte roimh aon choláiste
Brainstorming Session	Executive brainstorming session to improve parts of the SU
Cruinnithe Foirne	Cruinniú rialta le foireann an Chomhaltais faoi cursaí na seachtaine



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Officer Report of Vice President/ Education Officer of Comhaltas na Mac Léinn
Ollscoil na Gaillimhe

14th November 2022 to 30th January 2023

- Attended a Teaching and Learning Conference in Göttingen, Germany. This conference was organised by Enlight to share best practice. Enlight is a network of 9 Universities across Europe.
- Organised and ran 4 events as part of semester 2 International Students Orientation. I also helped coordinate and run campus tours during this period.
- Produced a Vegan Cooking Video.
- Work with the assistant manger of the students Union to organise a Thifmas market and petting farm.
- Working in cooperation with the General Manger of the Students' Union managed to secure funding and a dedicated venue for the Student Pantry next September

Meeting / Cruinniú	Details / Sonraí
Teaching and Learning Committee	I brought up reading week, wifi, timetables, exam release dates and higher diploma in Play Therapy.
Reasonable Accommodations Working Group	Had numerous meeting to develop a reasonable accommodations policy to ensure students with disabilities have their requirements meet. The process is still in progress.
Enlight Q&A	An Enlight committee ask me question about my experience with Enlight as part of a review process.
Curriculum Board	This board approves new courses, modules or large changes to the curriculum
Semester 2 Events	Had multiple meetings internally with the Students Union and Socs about Semester 2 events

Academic Regulations Committee	Approved changes to academic regulations
Students' Union Environmental Strategy	Had a meeting to discuss creating a sustainability strategy
Students' Union Finance Committee	Reviewed the Students Union budget
University President	Discussed shortages of microwaves, Wifi, reading week, group study spaces
Athena SWAN Institutional Steering Group	Athena SWAN is framework to ensure gender equality in higher educational institutes
University Deputy President	Discussed Carry failed credits, reading week, wifi, exam and timetable release
Designing Future Transdisciplinary Modules	Reviewed application for new modules to be offered across multiple disciplines
Dean of Students Skills mapping for Students' Union	Creating a digital badge for class reps as part of the Dean of Students award
Learning Commons Senior Stakeholder Group	Meeting to review and make suggestions to the design of the new library building
Freebie Friday Síbín	Give away in the Síbín
Campus Tours Planning	Meet with Student Success Manger and International Office to finalise campus tours for International Orientation
International Orientation Events	Meet with Student Success Manger and International Office to finalise events for International Orientation
International Orientation	Presented at International Orientation in the Bailey Allen
Students Digital Pathways	Board meeting to discuss the Student Digital Pathways progress and direction
Exam Security Group	Attended 3 meeting of the exam security group to deliberate on the appropriate punishments for breaches of exam regulations
Catering Tender	Board to review and determine requirements of new tender for An Bhalann, Tóg, Zinc, Friars and Deri

University Management Team	Attended part of a UMT meeting with the other fulltime officers and discussed carparking, Student partnership and accommodation
Academic Council Standing	Board to approve academic policies and appointments
Exam Prep Programme	Board to discuss supports for students coming up to and during exams



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- **Club of the month and Athlete of the month announcement – 30th November 2022** – University of Galway's First ever Club of the month was awarded to Women's Soccer for their unbeaten performance at the University league this year. Athlete of the month Male award went to Robin Pfeiffer representing Swimming and Water polo club and Athlete of the month female went to Chloe Singleton representing Women's soccer.
- **ERASMUS Orientation - 5th Jan 2023** - Represented the sports unit and university of Galway clubs to welcome ERASMUS students and go through the sports of the university, how to enrol, sports scholarships, point of contact, new clubs and available sports at the university.
- **Clubs Day – 18th Jan, 2023 – 2nd** Clubs day of the academic year took place, 15 clubs were present, with new students coming to the Kingfisher Hall and signing up. I was there to ensure everything was in order and attended to any questions from any clubs, also took a video footage of all the clubs for promotional purposes.
- **2nd Dodgeball League – 30th Jan, 2023** - Organising Intramural dodgeball league with Multisport Club.

Meeting / Cruinniú	Details / Sonraí
Met with Equestrian Club and Owner of Feeney's equestrian centre	I have arrange a meeting amongst sports unit, equestrian club and Feeneys equestrian centre to form an formal agreement and MOA between University of Galway Sports Unit and Feeney's Equestrian Centre to train our students, introduce a 8 week training program and facilitate developing more students in equestrian.
Met with Roisin O'brien – First Year Student	Proposal to start University of Galway Trampolining Club. I have asked for a written summary of what she is planning to do, where and when does she want to initiate the training sessions.

Advisory Committee Sports Meeting with University President And UMT	Introductory meeting of the newly formed committee, Discussion about university sports guidelines, funding, policies.
Met with Colm O Riodan – Judo Coach	Discussed about the All Ireland University Judo Championship taking place at our University. Finalised the medal design with him.
Sports Ball Preparation	Finalised organising committee for Sports Ball 2023 and emailed various hotels to host Sports Ball. More updates await.
Meeting with SU President about Mascot	Discussion about the mascot design with SU president.



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Report of the Convenor of the College of Medicine, Nursing & Health Sciences
Tuarascail an Tionólaí Choláiste an Leighis, an Altranais & na nEolaíochtaí Sláinte
Rain Puiman Yan

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- Providing pre-medical students with resources for transitioning into medical studies

Meeting / Cruinniú	Details / Sonraí
SU Executive Meetings	Attended weekly meetings. Inquired on student requests.
Comhairle	Hosted College Council. Attended the last SU Council.
Meeting with Newly Elected Class Reps	Outlined and advised on roles and responsibilities. Discussed areas of work and plans for improvement.
Meeting with Officer Julia	Further discussion on project implementation. Commenced on planning.

Glacaim go bhfuil mo thuairisc léite, agus fáiltím roimh aon cheist.



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- **Class reps** - Continued to assign and sort reps for various classes within Science and Engineering during the new elections
- **Science and Engineering college council** – Ran first College Council of the Semester January 25th
- **Career Supports** – Continued to meet with Career services staff to discuss the need for improved supports for science students, and the potential of a career support module

Meeting / Cruinniú	Details / Sonraí
Thursday 1st December	Attended the School Board Meeting for the school of natural sciences, representing the undergraduate courses
Friday December 16th	Met with members of Career Services and staff of the school of science to discuss future career supports for science students
Monday January 9th	SU executive Council
Monday January 16th	SU executive Council
Monday January 23rd	SU executive Council
Tuesday January 24th	Attended Careers fair and recorded shoutout videos with Career Services



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Postgraduate Research Officer

Raimy O'Boyle

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Meeting / Cruinniú	Details / Sonraí
Attended Research Committee meeting	Research ethics, metrics policy, cyber attack, export control officer, traineeship title, PHD issues, Work life allocation model- more notes from meeting in a folder on my phone
Attended exec and SU council in week 11	Updated council on things done since previous council
Meeting with VP education	Regarding research committee
Phone meeting with USI PG rep	Regarding research committee meeting- phd traineeship contract discussion
Movie Night	
Promoted SU events	
Aided student queries	
Contributed to PG USI charter	

Lobbied USI rep to promote needs for state supports and fee control for pg taught and research courses	
Attended exec week 12	
Discussed HSE HPV clinic with pg class rep	
Met with dean of undergrads and postgrads and su convenor for arts social sciences and celtic studies and brought forward main issues that were highlighted from pg councils and student queries	
In contact with active consent to create postgrad consent event	
Brainstormed semester 2 events and planned meeting with pg soc	
Meeting with Joe regarding semester ahead and pg orientation	
Worked with Sai to increase mental health support awareness with services setting up stalls at socs day in accordance with brainstorming ideas to do this in pg councils	
Held PG Coffee Morning with PG soc	
Planned semester 2 social events	



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Environmental and Sustainability Officer
Malena Thren

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- Sustainability Policy Union
- Ecobricks
- Enlight

Meeting / Cruinniú	Details / Sonraí
Beach cleanup	Beach cleanup with international office, 18 in attendance
Socs Day	Talked to societies about ecobricks
CUSP	Meetings with Michelle
DIY bike workshop	Meetings with students to sort this eventually. Also met with An Mheitheal Rothar and waiting to hear back
Enlight	Made videos and presentations for wasted week and Glassary after winning Enlight global dialogue sustainability event
Climate Crew	Meeting Wednesday finalising sustainability policy draft
Environmental Soc	Involved and organising EGM (Tue) and events.
Energy Expo	Volunteered with Climate Crew volunteers at energy expo.
Green bus stops	Progress on getting green bus stops with green roofs across campus with the help of Michelle

Casework	Replying to student emails
Letters to TDs	Followed up with exec and will try and get it done
Ecofeminism event	Organising eco feminism event with Femsoc
Contact with Youth activism	Email contact with youth activists hoping to organise an event together.



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John Walsh, Gender and LGBT Rights Officer

28th November to 30th January 2023

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- Attended USI Pink Training from the 18th to the 20th of November.
- Attended SU meetings every Monday.
- Organised meetings with Bród soc regarding setting up the T fund.



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Julia Egan, International Students Officer

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- Planning International Students table quiz night to be held in March
- Met with Tabea Baum, administrator for the University of Limerick Buddy Programme, to discuss their programme and learned more about how move forward with organising a similar concept at University of Galway
- Currently writing proposal for International Student Buddy Programme to be submitted to Becky Whay, VP International

Meeting / Cruinniú	Details / Sonraí
Louise Kelly, International Student Officer	Discussed Buddy Programme and current student concerns
One-on-one with Student	Communicated with student about academic concerns
Eva O'Byrne, Active Consent	Communicated regarding feedback from International Students for future Active Consent programming



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Mature Students' Officer

Benjamin George

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Due to personal health problems, missed the last Comhairle and have had a reduced engagement this month with projects.

- **Casework** – emails and texts from students, as well as face to face meetings, regarding SUSI, mature student's pathway, parking, accommodation, childcare etc. When required consulted with or referred cases on to Union VPs or relevant University Support Services Staff. Regular attendance of weekly exec meetings.
- **Mature Students and Adult Learners Information Evening** – Spoke with prospective future students regarding life as a mature student, function of the Union, methods of entry, and available funding.
- **WHEF Conference on Science and Innovation in Higher Education** – Attended online.

In the interest of brevity, I have excluded meetings with students as most of them concerned the aforementioned issues and would take an excessive time to list.

Meeting / Cruinniú	Details / Sonraí
Kathleen Hartigan, MSO	General Meeting.
Deirdre McHugh, CELT/Access	Accessibility of Learning in Engineering
Kathleen Hartigan, MSO	General Meeting.



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- Ag pléidh polisithe Gaeilge leis and Leas Úachtarán
- Ag freastail air 'Socs Day'
- Ag Eagrú Comhairle na Coláistí.