



Comhaltas na Mac Léinn,
Ollscoil na Gaillimhe
*University of Galway
Students' Union*

Details of Work Undertaken since my last Officer Report

Sonraí faoin Obair a Rinneadh ó mo Thuarascáil Oifigeach deireanach

Officer report of the President for work undertaken between the 1st of July and 23rd of September 2022.

Week 1:

- Took part in First Point of Contact Training
- Went on Connemara Community Radio to highlight the accommodation crisis
- Attended the CKI renaming launch
- Students' Union Training for sabbaticals and staff
- Team Bonding for the Students' Union Team 22/23
- Induction Training

Week 2:

- Students' Union Training by USI at Dundalk (DKIT)
- Galway Bay FM interview regarding cost of living

Week 3:

- University and Students' Union Work Plan
- Students' Union Funding Proposal
- 10% reduction on Repeat Fees proposal
- Published an Op/Ed with the University President

Week 4:

- Confirmation received regarding graduation ceremonies
- Social Media engagement
- USI BMW Officer Visit

Week 5:

- NCBI Campus Tour

Week 6:

- Medialinn Space organisation
- SU Council venue and theme
- Revival of previous motions
- USI President Visit
- Commuter Buses
- Orientation Video

Week 8:

- Rebrand Launch
- Manual Handling Training

Week 9:

- Social Spaces on Campus
- SU Charity Cup
- SDG Panel
- Leafleting for housing

Week 10:

- SU Outdoor Cinema
- Refreshers Fair
- Council of Europe

Week 11:

- Went to Shannon College of Hotel Management
- College of Arts, Social Sciences and Celtic Studies online orientation
- In person Orientation for the 4 Colleges

Week 12:

- Will attend Iranian student protest
- SU Outdoor Cinema 2
- Clubs Day

Meeting / Cruinniú	Week	Details / Sonraí
Meeting with the President	1	Discussed plans for the year ahead
Footpath Mapping initiative	1	Initiative for a more accessible campus
Strategic Heads of Function	1	Plans for the year ahead and how we can collaborate
University of Sanctuary	1	Funding proposals and plans
Student Festivals	1	Possibility of a festival on campus
Board of Trustees	1	Annual meeting for overall review

Orientation Planning	2	First Year orientation planning
Safety Working Group	2	Safety precautions on campus
Meeting with Conferings Office	2	Regarding in person graduation ceremonies for 2020/2021 graduates
Pre-Entry Module	3	University guide for first years
Meeting with Counselling	3	Introductory meeting
Students' Union Events	3	Events planner for 22/23
Student Success Coaches	3	Introductory meeting
Student Pantry	3	Plan for the year ahead
Student Digital Pathways	3	Introductory meeting
Students' Union Commercial Services	3	Possibility of halal food on campus and living wage for staff
Meeting with Ethnic Minorities Officer	3	NCBI Charity clothes pop-up
Meeting with NASC/UNHCR/NUIG	3	Introductory meeting
Meeting with Environmental & Sustainability Officer	3	Introductory meeting
Meeting with the President	3	Follow up meeting
Meeting with NCBI	4	Organisation meeting for clothes pop-up
Weekly Executive Meeting	4	
Meeting with VP for Welfare & Equality	4	Safe-Taxi Scheme meeting
Orientation Merchandise	4	Merchandise for Orientation
Meeting with Deputy President and Registrar	5	Introductory Meeting, Reading week and recorded lectures plans discussed
Investigation Team Meeting	5	Casework

Accommodation Communications	5	Housing Crisis, University response
Reasonable Accommodations	6	Accessible resources for students
Meeting with ATU Sligo President	6	Possibility of collaboration during the year
Meeting with the Dean of Students	6	Plans for the year ahead
Meeting with Library Management Team	6	Introductory meeting
Meeting with USI PG Representative	6	Support for PhD Stipends issue
Student Success Strategy	6	Introductory meeting
Orientation Events	6	Events for First years
Meeting with USI VP Equality & Citizenship	6	Introductory Meeting, Trade Union Society
University Agreement	6	Long term goals and collaboration with the University
SU Budget Meeting	7	Annual Budget Meeting
Digital Mental Health	7	Mental Health resources for students
USI Presidents' Working Group	7	National issues discussed eg. Housing
Commercial Services	7	University's Commercial services reopening and inclusion of halal food
College of Arts, Social Sciences and Celtic Studies Orientation	7	Organising online and in-person orientation
Safety Working Group	7	Safety precautions on campus
Student Experience Executive	7	Improving student experience on campus
St. Angela's Students' Union President	7	Collaboration during the year and touch base
Student Services	8	Weekly touch base meeting

Registry Introduction	8	Introductory meeting
Student Digital Pathways	8	End dates and what is involved
Race Equality Committee	9	Nominated for the committee
Failte Fest Meeting	9	Organisational meeting
Meeting with the Bursar	9	SU Funding proposal
Defining success workshop	9	Introductory meeting
Meeting with Dean of Students	9	Commuter Buses for students
Meeting with Buildings and Estates	9	Events, social spaces, and pods on campus
ONE Galway Meeting	9	Monthly meeting with trade unions
Strategic Heads of Function	9	Touch base meeting
Meeting with SIN	9	Interview with SIN on housing
Student Services Advisor Forum	10	Introductory meeting, invitation to graduate jobs fair
Meeting with Secretary of Governance	10	Introductory meeting
Meeting with SIN	10	SU Council and Charity Cup coverage
Meeting with Environmental & Sustainability Officer	10	SDG Panel meeting
Academic Integrity Policy Training	10	Training session
Global Galway Program	10	Introductory meeting
Evaluation of Pharmacy	10	Pharmacy tender
Meeting with Chair of Finance Resource Committee	10	Introductory Meeting
Meeting with Sports Unit	10	SU Charity Cup meeting
Meeting with Michal Molcho	11	Introductory meeting

Student Complaints Board	11	Casework
Accommodation Meeting	12	Actions we can take with the University
Meeting with the President	12	Follow up meeting
Race Equality Committee	12	Goal of the committee and next steps
Library Strategy Committee	12	Building of the new library and plans
Recycling Week	12	Initiative by the Environmental and Sustainability officer
Finance Resource Committee Meeting	12	Committee Meeting for September
University of Sanctuary	12	Monthly Meeting



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Education Officer- Officer Report

Details of Work Undertaken since my last Officer Report

Sonraí faoin Obair a Rinneadh ó mo Thuarascáil Oifigeach deireanach

Officer report of the Vice President/ Education Officer for work undertaken between the 1st of July and 23rd of September 2022.

- Week 1- Executive training for full-timer, officer and staff team building event .
- Week 2-USI Students' Union Training (SUT) in DKIT Dundalk
- Week 3- Produced a Postgraduate orientation video, wrote University President Collaboration document
- Week 4- Planning for International/ Postgraduate Students Events
- Week 6- Filmed orientation video, marched at pride parade , inputted into the student success strategy
- Week 7- USI Students' Union Training (SUT) and USI National Council both hosted in UUSU Coleraine Campus, Finalised plans for International Orientation, Drafted a Open Educational Resources Implementation Plan in conjunction with the library
- Week 8- Work with the Student Success Manger to develop a new accessible campus tour route with accompanying map and script.
- Week 9- Ran five social events for International/Postgraduate students, appeared on the LateLate Show talking about the housing crises
- Week 10- Made Class Rep election promotional video and coordinated lecture shout outs for first round of class rep elections.
- Week 11- Organised leafleting for housing with the student services. Filmed student testimonials on Housing. Attended postgraduate protest on pay.
- Week 12- Helped Organise Students' Union Council. Helped organise SDG panel Discussion.
- Case work was a substantial part of every week.

Meeting / Cruinniú	Week	Details / Sonraí
Ciarán (President)	1	Introduction and plans for the year
Exam Appeals Committee	3	Discussed exam appeals and voted on outcome

Events Planning	3	Planning meeting for events throughout the year in collaboration with socsbox
Student Success Coaches Collaborations	3	Discussed how the SU could work with the student success coaches
Open Educational Resources Showcase	3	Showcase of open educational resources developed by the library
Student Digital Pathways	3	Board meeting
International/ Postgraduate Students Events Planning	3	Planned events for international students in collaboration with the international office
Exam Appeals Committee	3	Discussed exam appeals and voted on outcome
Convener Of Science And Engineering	4	Planning meeting
Executive Meeting	4	Weekly meeting with the SU executive
Convener Of Business, Pubic Policy And Law	4	Planning meeting
USI BMW Officer	4	Union of Students in Ireland Border, Midlands and West Regional Officer
Convener Of Arts, Social Sciences And Celtic Studies	4	Planning meeting
Convener Of Medicine, Nursing And Health Sciences	4	Planning meeting
Orientation Planning Meeting	5	First year orientation planning meeting
International/ Postgraduate Students Events Planning	5	Planned events for international students in collaboration with the international office
International Students Officer	5	Planning meeting
Executive Meeting	5	Weekly meeting with the SU executive
Campus Tour	5	Campus tours planning and coordination meeting

Reasonable Accommodations Policy Working Group	5	First meeting to develop a reasonable accommodation policy in the university
Su Reasonable Accommodations Working Group	6	Meeting with the disability rights officer and students about the reasonable accommodation policy
Orientation Planning Meeting	6	First year orientation planning meeting
Library Management Team	6	Introduction to library management team and discussion about future plans
Executive Meeting	6	Weekly meeting with the SU executive
Student Services And Dean Of Students	6	Bi-weekly meeting with student services and dean of students
Student Success Manger	6	Discussed the student success strategy
Events Planning	6	Planning meeting for events throughout the year in collaboration with socsbox
Campus Tour	6	Campus tours planning and coordination meeting
Pre-Entry Module	6	Discussion about SU section of pre-entry module for first years with student advisor
Convener Of Medicine, Nursing And Health Sciences	6	Planning meeting
E-Learning Module For Class Reps	6	Meet with postgraduate taught officer and lecture about facilitation section of e-learning module
USI President	6	Discussed SU concerns about USI and what changes we would like to see
Student Success Strategy - Steering Group	6	Steering Group to decide on suggested changes to Student Success Strategy
Open Educational Resources Project	6	Library OER project meeting to discuss on going and future OER development and maintenance
Student Success Manger	6	Discussing collaboration through the year
Orientation Planning Meeting	7	First year orientation planning meeting

International/ Postgraduate Students Events Planning	7	Planned events for international students in collaboration with the international office
Executive Meeting	7	Weekly meeting with the SU executive
College Events for PG and International Orientation	7	Meeting representatives from the colleges to discuss having meet and greet type events during the International Orientation.
Budget Meeting	7	General Manger of the SU discussed finances of the Union with Full Time Officers
Events Planning	7	Planning meeting for events throughout the year in collaboration with socsbox
Campus Tours - Training Plan	7	Developed a training plan for campus tour guides with the Student Success Manger
Student Success Manger	7	Discussing collaboration through the year
International/ Postgraduate Students Events Planning	7	Talked with SU Assistant Manger about finalising plans for the Orientation Events
Open Educational Resources Funding Proposal	7	Meeting with the library to discuss Open Educational Resources Implementation Plan
Exam Security Group	7	Discussed student breaches of the examination policy and voted on outcome
Exam Appeals Committee	7	Discussed exam appeals and voted on outcome
Orientation 2022 Planning Meeting	8	First year orientation planning meeting
CELT	8	Discussion with CELT about Academic Integrity Week
Campus Tours - Training Plan		Developed a training plan for campus tour guides with the Student Success Manger
Executive Meeting	8	Weekly meeting with the SU executive
Deputy President of the University and Director of CELT	8	Discussed Open Educational Resources Funding Proposal
President, Bursar and Dean of Students	8	Discussed funding of University Educational Strategy and University President Collaboration Document

Campus Tours – Walkthrough	8	Walkthrough of new campus tours routes with Student Success Manger
Campus Tour Training	8	Trained Campus Tour Guides
Convener Of Business, Pubic Policy And Law	8	Planning meeting
Student Services And Dean Of Students	8	Bi-weekly meeting with student services and dean of students
Shannon College	8	Talked with Shannon College Staff about election of class reps and strengthening ties throughout the year
Student Success Manger	9	Discussing collaboration through the year
Reasonable Accommodations Policy Working Group	9	Started the development of a reasonable accommodations policy
Registry Introductions	9	Introduces to the Student Registry staff
CELT	9	Talked about Open Educational Resources with the Centre for Excellence of Learning and Teaching
SU Reorganisation	9	Fulltime SU officers meet to discuss communications and organisation for the year
YourSpace	9	Introduction to the new YourSpace User Interface
Presented at the International Orientation	9	Presented a presentation about the SU and ran an interactive poll with all incoming International Students in the Bailey Allen Hall
Student Digital Pathways	10	Introduction to Student Digital Pathways Project
College of Science and Engineering	10	Education & Students Committee
Failte Fest	10	Final planning
Executive Meeting	10	Weekly meeting with the SU executive
Exam Appeals Committee	10	Discussed exam appeals and voted on outcome

College of Business, Public Policy and Law	10	Learning Teaching and Assessment Committee
Student Services And Dean Of Students	10	Bi-weekly meeting with student services and dean of students
Convener Of Business, Pubic Policy And Law	10	Organising Class Rep election lecture shoutouts
Convener Of Arts, Social Sciences And Celtic Studies	10	Organising Class Rep election lecture shoutouts
Exam Appeals Committee	10	Discussed exam appeals and voted on outcome
Open Educational Resources Project	10	Library OER project meeting to discuss on going and future OER development and maintenance
Pre-Entry module	10	Road test the first year pre-entry module to find any errors and to give final feedback
Postgraduate Research Officer	10	Organising Class Rep election for Postgraduate Research Students
Convener Of Medicine, Nursing And Health Sciences	10	Organising Class Rep election lecture shoutouts
Postgraduate Taught Officer	10	Organising Class Rep election lecture shoutouts
Convener of Science and Engineering	10	Organising Class Rep election lecture shoutouts
Student Services	10	Meeting about leafleting for housing
Student Services Advisor Forum	11	Introduction and discussion with all the members of the Student Services Advisory Forum
Academic Planning	11	SU meet with Secretary for Governance and Academic Affairs and Head of Academic Planning

Student Pantry	11	Meet with members of the student pantry to discuss future plans
Student Success Manger	11	Discussing collaboration through the year
College of Business, Pubic Policy And Law	11	Meet the dean and other representatives of the College with the Convener
Academic Integrity Policy Briefing	11	Information about the new academic integrity policy
Teaching and Learning Committee	11	Meeting main stakeholder in university about teaching and learning
Head of Students Services	11	Meet with head of student services to organise and coordinate leafleting for housing
Student Pantry	11	Stakeholders meeting about student pantry
Open Educational Resources	11	Meet with the Library and CELT to explore next steps for the OER proposal
Shannon College Orientation	12	Presented at the in person Shannon College first year orientation
First Year Orientation	12	Presented at 2 online orientations and 5 in person orientations
Student Success Manger	12	Discussing collaboration through the year



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Week of July 1st:

- CUSP general board meeting
- Udaras briefing
- Raise the roof panel discussion
- Údarás
- Strategic management risk training
- Creche liaison meeting

Monday the 4th – Friday the 8th

- Press release
- Joined complaints board
- UOS steering
- Widening participation committee meeting
- Meeting with the president
- Team building
- Introduction to public sector duty training
- Induction training – multiple kinds of training like legal affairs, emotional intelligence, campaigns , CEIM introduction, SUCCS introduction
- Student festivals meeting

Monday the 11^h – Friday the 15th

- HEA EDI priorities
- FAF recommendations approvals
- Enquiry to the president about refugee accommodation
- Submission of FOI to department of justice
- Pride parade application
- Meeting with Gareth Williams manager of SUCCS
- Complaint boards team meeting
- Recorded TIKTOKs
- Travellers pride week
- Submission to Galway City LECP – Alcohol forum meetin
- Education needs assessment survey

- Eating disorders projects discussion
- HEA bill amendments mass email
- EDIC training
- Appointment to Udarás
- Disability support service meeting
- Student support meeting
- SWG meeting
- Student festivals meeting
- SUT – multiple different kinds of training including public speaking, CATU, event management, looking after yourself while looking after others, gaeilge info

Monday the 18th – Friday the 22nd

- Student complaints meeting
- Meeting with Lisa McCormack
- Urgent student welfare meeting with chaplaincy
- Case work involving linking student in with counselling and student advisor
- External advisory group on gender equality
- Review of student success strategy
- Student success coach meeting
- Pre entry module meeting for orientation
- Events meeting
- Meeting with VP of EDI
- SU – SSC COLLAB meeting
- Events meeting
- Op/Ed write up

Monday the 25th – Friday the 29th

- SEE meeting
- Media interview surrounding accommodation
- Threshold meeting
- Enquiry to Cuir na Coiribe surrounding accom issues
- Jigsaw call
- FAF recommendations approval
- Threshold meeting
- Case work involving linking student in with counselling

- Case work surrounding extenuating circumstances for a deferral securing a reduced rate in repeat year fees and deferral to next year
- Orientation planning meeting
- Exec meeting
- BMW officer meeting
- Meeting with the HSE surrounding sexual health

Monday the 1st – Friday the 5th AUGUST

- Safety working group
- Threshold meeting
- SDP
- Student success strategy briefing
- Op/Ed
- Admission to board of directors for SHU
- Galway pride parade
- Orientation planning meeting
- Sexual wellbeing meeting

Monday the 8th – Friday the 12th

- Case work with Autumn repeat issues
- Threshold meeting
- University agreement discussion
- Galway sanctuary walk
- Student complaints investigation meeting
- Orientation planning
- Meeting with the library staff
- Meeting with student services
- Student success strategy meeting
- Orientation meeting
- Flag raising for PRIDE
- Pre entry module meeting
- Galway PRIDE
- Steering group meeting
- Investigation for a complaint
- USI president visit
- Filmed the orientation video
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Monday the 15th – Friday the 19th

- Orientation meeting
- Budget meeting
- Student festivals meeting
- SU/SSM catch up
- Summer student welfare supports meeting
- Review FAF
- SW catch up
- Festivals meeting
- 6 accommodation case work queries
- Case work – name change
- Media interview with RTE
- Irish mail interview
- Welfare crew and hygiene bank poster design
- Farmers journal interview
- Accommodation crisis query
- Case work surrounding extenuating circumstances for exams

Monday the 22nd – Friday the 26th

- Orientation meeting
- Exec meeting
- SWG Meeting
- SU catch up
- RA working group
- Student experience exec meeting
- Case work surrounding extenuating circumstances for exams
- Liaising with DJs for failte fest
- Case work surrounding child care
- Deferral case work
- Galway sanctuary walk
- Submission of views to the public consultation on a referendum on housing
- Udaras board meeting
- Meeting with counselling
- Training with counselling
- Accommodation query

Monday the 29th – Friday the 2nd

- Team meeting
- Orientation planning
- Meeting with a part timer
- Exec meeting
- SU/SSM catch up
- Sexual wellbeing meeting with HSE
- Team meeting
- Registry introductions with su
- Reorganisation meeting
- Yourspace meeting
- Launch of hygiene bank and refreshers fair
- University of Galway launch
- Meeting with Simon Harris
- Posting of our list of demands to do with the housing crisis on social media

- 2 accommodation queries
- Emergency meeting with accommodation regarding an illegal eviction
- NASC meeting
- Media enquiry for student eviction
- SUSI appeal
- Letter to UMT
- Organisation for threshold events
- Accommodation media interview
- iRadio interview
- Exam Appeal

Monday the 5th – Friday the 9th SEPTEMBER

- Team meeting
- Orientation meeting
- Introduction to student digital pathways
- Planning meeting for failte fest
- County colours night
- Welcome fest
- Steering group meeting
- SU catch up
- Defining success workshop
- One galway
- SU and accommodation task force
- SDG panel
- FAF approval
- Organisation of a Meeting with MEP Maria Walsh
- Lobbying for designation of funding for ED projects
- Accommodation queries
- PhD protest
- Emergency accommodation sourcing
- Accommodation query
- Senate Nominations
- Drug harm reduction meeting with HSE
- Budget committee cases approval

Monday the 12th – Friday the 16th

- Team meeting
- Invitation to student services advisor forum
- Orientation meeting
- Student pantry
- Intercultural campus working group
- Sexual wellbeing HSE catch up
- SU outdoor cinema
- COLC meeting and speech
- SU refreshers fair
- SU/SSM catch up
- Summer student supports welfare mtgs

- Academic integrity policy briefing for discipline committee
- Team meeting
- Student health unit board meeting
- SDG board meeting
- Weekly debrief
- Housing query
- Fees query
- Missed repeat case work
- Accommodation query
- Disability query
- Housing query
- Accommodation interview for media
- Housing query
- SUSI appeal
- Admission to the panel of scholarships for the school of law
- Insurance enquiries
- Meeting with event management company for prospective events
- Housing enquiry
- Parking enquiry
- Re opening of microwaves

Monday the 19th – Friday the 23rd

- Team meeting
- Orientation planning meeting
- Exec meeting
- Drop in session for welfare officers
- SU catch up
- Team meeting
- CASSCS first year orientation zoom
- EDICC
- CASSCS first year orientation
- First year orientation
- Weekly debrief
- Lobbying for ED project funding
- Media quote for budget 2023
- Rent books sourcing
- Lobbying for 5 day subsidised bus service from tuam
- SUSI appeal
- Set up welfare crew
- Widening participation committee annual report contributions
- Fees query
- SUSI appeal
- Accommod query
- Student complaint
- FAF recommendations
- Mental health week organising
- Climate protest



Details of Work Undertaken since my last Officer Report ***Sonraí faoin Obair a Rinneadh ó mo Thuarascáil Oifigeach deireanach***

Leas-Uachtarán don Ghaeilge

- Pop-Up Gaeltacht
 - Táim tar éis 4 Pop-Up Gaeltachtaí a dhéanamh
- Céilí
 - 2 chéilí déanta le TradSoc
- Clár beo Raidió na Gaeltachta
 - Mar chuid de Fáilte Fest bhí clár beo Raidió na Gaeltachta a siúl i FlirtFM
- Scéim Cónaithe
 - Tá an Scéim Cónaithe ath-sheolta againn. Beidh 16 duine ina chónaí i mBaile na Coirribhe agus freisin beidh gach duine acu ag fáil deontais.
- Áras na Gaeilge
 - Bualadh le léachtóirí in Áras na Gaeilge chun m'ainm a roinnt le mic léinn
- Caifé na Gaeilge
 - A lán oibre déanta agam le Caifé na Gaeilge. Athoscailt ar 26/09/2022
- Coiste Straitéiseach
 - Suíochán agus mír reatha faighte agus ar an gCoiste Straitéiseach agus ar an gCoiste Seastas
- Gaillimh le Gaeilge
 - Caidreamh tosaithe agam le Gaillimh le Gaeilge agus suíochán faighte agam ar an Meitheal
- Áras na nGael
 - Tá caidreamh cruthaithe againn le hÁras na nGael le comhphártaíocht a bheith ann ió rithe na bliana
- An Taibhdhearc
 - Ag iarraidh suíochán do mhic léinn a fháil ar an mBórd Stiúrtha agus an Cumann Drámaíochta á phlé leo
- Raidió Rí Rá
 - Suíochán faighte ar an mBórd Stiúrtha
- Ranganna saor in aisce
 - Ranganna saor in aisce fós á chuir ar fáil i mbliana agus tá siad go léir nach mór lán. Beidh siad ar siúl i semester 2 arís
- An Acadamh
 - Plé leanúnach ar siúl leis an Acadamh
- Flirt FM
 - Clár déanta agam le Flirt FM agus níos mó chomhphártaíochta le teacht i rith na bliana
- Macalla – Irisleabhar
 - Tá tús curtha leis an bpróiseis d'irisleabhar Gaeilge a chuir ar fáil
- TG4 agus Raidió na Gaeltachta

- Agallaimh nach mór seachtainiúl á dhéanamh agam faoi chúrsaí mic léinn

Meeting / Cruinniú	Details / Sonraí
Uachtarán na hOllscoile	Cruinniú tús bliana le hUachtarán na hOllscoile
Oifig Preas	Bualadh leis an oifig bpreas maidir le Raidió na Gaeltachta
Meabhránaí na hOllscoile	Bualadh le haithne a chuir ar an meabhránaí
Pre-Entry Module	Tús leis an píosa faoin gComhaltas sa Pre-Entry Module
Student Success Coaches	Tús le caidreamh leis na Student Success Coaches
Áras na nGael/Conradh na Gaeilge	Bhuail mé leis an duine atá ar Choiste Áras na nGael agus ag obair le
Comhordaitheoir 3ú Leibhéal - Conradh na Gaeilge	Cuir in aithne le Comhordaitheoir 3ú Leibhéal i gConradh na Gaeilge
Cathaoirleach na nCumann	Rinne mé traenáil le Cathaoirleach na gCumann an Chomhaltais
Foireann an Chomhaltais – Imeachtaí	Plé faoi imeachtaí na bliana
Oifigeach na Gaeilge na hOllscoile	Cruinniú reatha le hOifigeach na Gaeilge san Ollscoil
Agallaimh don Scéim Conaithe	Agallaimh do na baill don scéim cónaithe i mbliana agus leis an athsheoladh a phlé
Cruinniú an Choiste Gnó	Bíonn cruinnithe seachtainiúl ag Coiste Gnó an Chomhaltais
Agallaimh don Scéim Conaithe	Agallaimh do na baill don scéim cónaithe i mbliana agus leis an athsheoladh a phlé
AMLÉ - BMW	Tháinig Oifigeach BMW le AMLÉ ar chuairt go dtí an oifig le cursaí Ollscoil na Gaillimhe a phlé
One Galway	Bualadh leis na ceardchumainn sa chathair
Bainisteoir Áras na nGael	Bualadh le bainisteoir Áras na nGael le comhpháirtíocht a phlé
Foireann Gaillimh le Gaeilge	Cuir in aithne le foireann Gaillimh le Gaeilge
Oifigeach Pleanála Teanga, Cathair na Gaillimh	Bhuail mé le hOifigeach Pleanála Teanga chathair na Gaillimhe le comhpháirtíocht a phlé
Bórd Stiúrtha Raidió Rí Rá	Suíochán faighte agam ar Bhórd Stiúrtha Raidió Rí Rá don bhliain
Leas-Uachtarán don Ghaeilge le AMLÉ	Tháinig Leas-Uachtarán don Ghaeilge le AMLÉ ar chuairt go dtí an oifig le cursaí Ollscoil na Gaillimhe a phlé
Cruinniú an Choiste Gnó	Bíonn cruinnithe seachtainiúl ag Coiste Gnó an Chomhaltais
Ballraíocht le Conradh na Gaeilge	Cláraíomar an Comhaltas mar chraobh de Chonradh na Gaeilge
Comhordaitheoir 3ú Leibhéal - Conradh na Gaeilge	Cumann Drámaíochta á phlé

Agallamh ar Drivetime – Raidió Chiarraí	Agallamh faoi fhadhbanna lóistíne
Bualadh leis an meabhránaí	Aithne agus pleanna a phlé le meabhránaí na hollscoile
Cruinniú le Oifigeach na Gaeilge na hOllscoile	Cruinniú reatha le hOifigeach na Gaeilge san Ollscoil
Pre-Entry Module	Plé an píosa faoin gComhaltas sa Pre-Entry Module
Student Success Strategy	Cruinniú maidir le straitéis nua san ollscoil agus ag déanamh cinnte de go mbeadh an Ghaeilge luaite
Cuairt Uachtarán AMLÉ	Tháinig Uachtarán AMLÉ ar chuairt go dtí an oifig le cursaí Ollscoil na Gaillimhe a phlé
Aontú leis an Ollscoil	Cruinniú le foireann lán-aimseartha an chomhaltais
Cumann Drámaíochta	Plé le léachtóirí agus mic léinn maidir le hathsheoladh an Chumann Drámaíochta
Cruinniú faoi athoscailt Chaifé na Gaeilge	Ag déanamh cinnte de go mbeidh an Caifé ar oscailt
Nuacht TG4	Agallaimh do Nuacht TG4
Buiséad na Gaeilge	Plé le foireann an Chomhaltais maidir le Buiséad na Gaeilge don bhliain
Féiltí do mhic léinn	Eagrú na féiltí a bhí ar siúl do mhic léinn
Cruinniú leis an Oifigeach na Gaeilge don Chomhaltas	Pleananna agus traenáil leis an Oifigeach na Gaeilge
Imeachtaí na bliana a phlé	Pleananna d'imeachtaí Gaeilge ar champas
Áras na nGael	Obair chomhphairtíochta a phlé le hÁras na nGael
Pre-Budget Submission le AMLÉ	Bhuail mé le hUachtarán AMLÉ le cursaí Gaeilge a chuir leis an iarrtas a bhí acu
Mo Cheol Thú – Clár Raidió	Agallamh ar Raidió na Life
Áras na Gaeilge	Bhuail mé leis an duine atá i gceannas ar chursaí in Áras na Gaeilge
Mo Cheol Thú	Taifead ar chlár raidió do Raidió na Life
Léachtóir i Roinn na Gaeilge	Bhuail mé le léachtóir i Roinn na Gaeilge
Croí na Féile	Bhí mé bainteach leis an bhfeachtas seo chun an Ghaeilge a chuir i lá féiltí ceoil éagsúla
YourSpace	Fuair mé eolas faoin suíomh nua atá ann le haghaidh YourSpace
Oifigeach na Gaeilge san Ollscoil	Cruinniú reatha le hOifigeach na Gaeilge san Ollscoil
Manual Handling	Rinne mé traenáil oifigiúil
An Aire Simon Harris	Bhuail mé leis an Aire faoi chúrsaí lóistíne
Bualadh leis an Roinn Clárúcháin	Bhuail mé agus chuir mé aithne ar an Roinn Clárúcháin
An TD Máiréad Farrell	Mar chuid de Sheas '22 bhuail mé le polaiteoirí
An Seanadóir Seán Kyne	Mar chuid de Sheas '22 bhuail mé le polaiteoirí
An TD Michael Healy-Rae	Mar chuid de Sheas '22 bhuail mé le polaiteoirí
Flirt FM – Clár fhéin	Rinne mé clár raidió do Flirt FM

Agallaimh don Scéim Cónaithe	Chuireamar daoine faoi agallamh don scéim cónaithe nua
Cruinniú Boird Raidió Rí Rá	Cruinniú reatha faoi Raidió Rí Rá
Tús le Macalla	Chuir mé tús leis an bpróiséis d'irisleabahr a chuir le chéile
Bualadh le mic léinn	Táim tar éis bualadh go haonrach le mic léinn atá suim acu sa Ghaeilge
Bualadh leis an gCumann Gaelach	Bhuail mé leis an gCumann Gaelach faoi thacaíochtaí
Agallaimh do Chaifé na Gaeilge	Chuireamar daoine faoi agallamh le haghaidh athoscailt Chaifé na Gaeilge
Seoladh Leabhair	D'fhreastail mé ar sheoladh leabhair de chuid leachtóra san ollscoil
Gníomhaí Gaeilge	Thosaigh mé leis an bpróiséis do Ghníomhaí Gaeilge
Club Leabhair – Gaillimh le Gaeilge	Thug mé cabhair do Ghailimh le Gaeilge club leabhair a thosnú
Clár TG4	Rinne mé taifead ar chlár TG4 faoi chursaí mic léinn
An Taibhdhearc	Bhuail mé le coiste agus foireann An Taibhdhearc le caidreamh a thosnú



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Details of Work Undertaken since my last Officer Report

Sonraí faoin Obair a Rinneadh ó mo Thuarascáil Oifigeach deireanach

- **First Year Orientation:** Spoke at First Year Arts Orientation
- **Class Rep Elections:** Worked with Education Officer and Science Convenor to recruit Class Reps
- **SU Outdoor Cinema**
- **SU Class Rep Hub:** Created an online hub for class reps to brainstorm and communicate
- **Tote Bags:** Handed out tote bags for Re-Freshers and for Freshers
- **Created Social Media (@ArtsUGSU)** for keeping Arts students in the loop
- Attended **Academic Council**
- Attended **Weekly UGSU Executive Meetings**
- Attended **JAM Card Training**
- Attended **Climate Strike Protest**
- Assisted in **Climate Strike poster making workshop**
- **Timetables:** Helped students with Timetable issues
- **Exam Results:** Helped students access transcripts of results for work placement officers.
- SU Team Bonding

Meeting / Cruinniú	Details / Sonraí
SU President	Discussed plans for the year ahead.
SU Education	Discussed plans for the year ahead, further met to organise class rep elections
Weekly SU Executive	Attended executive and contributed/updated on progress
Casework	Met with students and discussed issues such as timetabling, course organisation, deferral/repeats etc.
Academic Council	Attended Academic Council
Dean of Arts	Met with previous VP for education and new Dean of Arts for crossover and plans ahead, discussed alternative lecture media being provided as additional resources, general timetabling issues, etc.



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Details of Work Undertaken since my last Officer Report

Sonraí faoin Obair a Rinneadh ó mo Thuarascáil Oifigeach deireanach

- Planned out academic year
- Forwarded student queries to relevant areas of the college
- Arranged meetings with students to hear issues
- Lecture shoutouts for class representative election promotion
- Spoke at orientation for incoming first years at Freshers' Fest

Meeting / Cruinniú	Week	Details / Sonraí
Krystian Bachan	1	Handover Meeting
Vice President of Education	4	Planning Meeting
President of the Student Union	4	Planning Meeting
Vice President of Education	6	Planning Meeting
Vice President of Education	8	Planning Meeting
Vice President of Education	10	Planning Meeting
LTAC (Vice Dean Connie Healy)	10	Meeting with School Representatives and Vice Deans
Dean Geraint Howells	11	Introductory Meeting with School Advisors



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Report of the Convenor of the College of Medicine, Nursing & Health Sciences
Tuarascail an Tionólaí Choláiste an Leighis, an Altranais & na nEolaíochtaí Sláinte
Rain Puiman Yan

Details of Work Undertaken since my last Officer Report

Sonraí faoin Obair a Rinneadh ó mo Thuarascáil Oifigeach deireanach

- Assisted in leading Galway City Tours
- Took part in shooting the College Strategy Launch event video
- Took part in shooting the HSE sexual health information video
- Took part in brainstorming and reshoot of the Class Rep promotional video

Meeting / Cruinniú	Details / Sonraí
SU Executive Meetings	Attended weekly meetings starting July.
Meetings with VP Joe	Summer meetings; student support; public relations; strategic planning; idea exchange.
Meetings with Officer Jack	Project collaboration & event promotion.
Meetings with Officer Julia	Idea exchange and project collaboration.
Meeting with School of Medicine Administration	Discussed roles, agenda, and visions with the Undergraduate Director, MedSoc Auditor, and Lead Class Rep.
Meeting with School of Nursing and Midwifery Administration	Discussed student support and engagement.
Meeting with Marketing Director	College Strategy Launch event planning.
School of Medicine Forum	Discussed progression of strategy planning, student resources, and queries.
Student Meetings	Housing search and testimonial collection. First-year meet-and-greet. Inquiry on class rep past works. Advised on student queries. Society events planning and collaboration.



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Details of Work Undertaken since my last Officer Report

Sonraí faoin Obair a Rinneadh ó mo Thuarascáil Oifigeach deireanach

- **Recorded Lecture Protest** – Participated in the protest for continued support for online lectures in April 2022
- **SU Team building** – Travelled to wildlands adventure centre with the rest of the SU for a team building exercise.
- **Croagh Patrick International student hike** – Had a number of short calls with Joe Mee to assist in the planning for the international orientation hike to Croagh Patrick. Contacted and arranged a number of hike leaders from the Mountaineering club to help lead the hike and organised the collection of the necessary safety equipment.
- **Lecture shoutouts** – Monday the 12th – Wednesday the 14th – At the instruction of Joe Mee, attended as many lectures as possible from the schools of science and engineering lectures to give shoutouts for the upcoming class rep nominations and elections.
- **Internationalisation Committee of Science and Engineering** – Was offered a place on this committee along with Julia Egan the international student's officer. Met with Julia to discuss and accepted the seat. Awaiting a response from Andrew Flaus to meet him to discuss our place on the committee.
- **Freshers Fair – Wednesday 14th** - Assisted in the hand-out and stocking of the tote bags.
- **HSE STI testing kits video – Wednesday 14th** - Along with Imogen O Flaherty and other officers, participated in an interview video to promote the STI at home test kits.
- **Science Careers seminar 21/09/2022 – 18:00-19:00** - Asked by career services to attend their seminar on potential routes for science students after their degree and the resources which are available to them
- **Lab coat drive** – Reached out to the various schools of engineering and science to ask for lab coat and goggle donations, received approx. 54 from the schools of biology and chemistry. Worked with Rain Yan to expand to medicine students as well.

Contacted Joanna to design updated posters for donations from students and staff. Discussed the idea of a rental scheme, decided on a donations drive and to work at the end of the year to get as many as possible from graduating students.

- **Climate Protest 23/09/2022** – Attended the Fridays for Future climate protest and assisted in the collection of the signs and flags. Discussed the importance of the protest with Galway Bay FM.

Meeting / Cruinniú	Details / Sonraí
Handover meeting – July	Met with Sai Gajulla via zoom over the summer to discuss the main roles and responsibilities of the position
Meeting with Joe Mee – July	Met with Joe Mee via teams in July to talk over ideas and plans for the year, ahead of his meeting with the university president.
Internationalisation Committee – Wednesday 14th September 15:00-16:00	Participated in an online teams call with the internationalisation committee of science and engineering to discuss outreach and accommodation.
Class rep meeting with Joe Mee – 09/09/2022	Met with Joe in his office to discuss the lecture shoutouts and class rep recruitment.
Lab coat collection – 16/09/2022 – 14:00	Following a series of emails to the schools of biology and chemistry, met with the senior technical officer of the school to collect a large amount of lab coat donations.
Career Services – 21/09/2022 – 14:00-15:00	Attended a meeting with career services to discuss upcoming events and agreed to work with them to promote further engagement from students
Lab coat inspection – 11:00 20/09/2022	Met with Rain Yan, to inspect the stock of donated lab coats
Lab coat meeting – 23/09/2022 10:00	Met with Rain, Chris and Joanna to discuss the best method of distributing the lab coats that we receive via donations



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Details of Work Undertaken since my last Officer Report

Sonraí faoin Obair a Rinneadh ó mo Thuarascáil Oifigeach deireanach

- Meeting with the Su sustainability working group, discuss events for the year, an SU sustainability policy etc.
- As part of Eu initiative, planned an SDG panel with local volunteer groups
- Planning and launching a waste awareness competition in accordance with CUSP (Ecobricks)
- Global climate strike

Meeting / Cruinniú	Details / Sonraí
SDG Panel	As part of ESDW, national and international collab an EU initiative, plan a panel about SDG 11, “sustainable communities”, collab with Galway Cycling campaign, Threshold, Galway National Parks attendance: ~50
Protest letter housing	Quote government development plans to introduce affordability and availability, but sustainable.
Ecobricks initiative with CUSP	Societies competition in collab. With CUSP to build functional art from ecobricks and win a cash prize. Ecobricks are plastic bottles filled with soft plastic that are hard to recycle and can be used as building material.
Sustainability working group meetings and recruitment of members	Up to 90 members now in mailing list, meetings, shared lunch meetings, introduce structure to group and policies for SU, revive insta channels (malena_ev, ecostudents.nuig)
Student pantry	Discuss future of student pantry under the umbrella of sustainability
Second hand pop up with Anne-Marie	Second hand pop ups with Simon, NCBI, etc. to introduce sustainable fashion to incoming and returning students

Class rep/ student testimonials recording video	Plan and record class rep videos, student testimonials to the housing crisis
CUSP meetings	General Board meetings, get Su environmental officer on all working groups
Exec meetings	Represent sustainability views and projects to group
2 Go cup scheme	Trying to introduce keep cups on campus
Glassary	Continue initiative from PHD to collect any leftover material from Campus living accommodation
Youth assembly on climate change	Organised by SAUTI-Youth project and the Galway National Park City initiative, SU official partner, Env. Officer as panelist. First ever assembly, takes place Nov. 15 th in bailey allen.
Climate strike	Global climate strike, Collab with Fridays for future galway
Poster painting for climate	Collab with ArtsocUg, attendance: ~30
Material alterations submission in Galway city development plan 2023-2029	Submission closes Oct. 6 th , liaising with relevant organisations to support their environmental arguments.
Global activism week	Representing the SU on sustainability all week
Green careers events	Meeting with careers office to advertise employers with a sustainable record and strategy.

Planned events:

ed, 28th	2:30-4pm	Boardroom SU office	Lunch with the sustainability officer	Come by to chat about sustainability, ask any questions, or talk about your ideas!
ed, 28th	6pm	Outside quad	Accommodation protest	Join us to protest the poor accommodation situation in Galway, too little, too expensive!
iday, 30th	1:30-4pm	Su office	Beach clean-up!	We will leave at 2pm from the SU office, free tea and coffee in sult after! Signup: https://www.eventbrite.com/e/monthly-clean-up-glantachan-miosuil-tickets-422446317307
ctober				
ie, 4th	5-7pm	tba	Sustainability meeting!	We will start planning proper events in little teams! Agenda below
l-23rd	All week long!	/	Recycling week!	To learn more and take part in planning, join the working group meeting on the 4 th ! https://wrap.org.uk/taking-action/citizen-behaviour-change/recycle-now/recycle-week



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Details of Work Undertaken since my last Officer Report

Sonraí faoin Obair a Rinneadh ó mo Thuarascáil Oifigeach deireanach

Weekly online executive committee meetings (July ongoing)

Meeting with Sai (online) in relation to organising charity sale on campus

Meet with Sai and National Charity for the blind on campus, to finalise the details for charity sale

Meet with Michela and former disability officer Niamh and Joe (online)

Meet with Malena online in relation to sustainability and the environment

Attended a Dinner function in the Hardiman Hotel Eyre square to meet the Council of Europe Committee of Experts on Roma and Traveller Issues on Wednesday, 14th September 2022, 7.00 pm in the Hardiman Hotel, Galway City

Attended Irish Travellers/minceirs and the state, 1922-2022: the struggle for equality 17th September.

Attending all online meetings for su executive committee

Meet with Sai online and we reached an agreement to meet with NCBI, to organise an on-campus charity sale.

Meet with Malena online and we discussed working together to have a day of on campus charity sales. Four charities were discussed, Cope Galway, Simon community, NCBI Ireland, etc.

Meet with Joe Education officer, Micheala Disability officer, and the former disability officer,

Both Sai and I meet with Carmel McDonnell on campus and a plan was agreed. The charity event was held Failte fest Weds 7th of September, and a further event will take place on Thursday the 29th of September. I helped out @Failte fest alongside the charities and meeting students. This charity event was a great success, and NCBI are now giving 10% discount to all students of University of Galway in their store on Eglinton street.

I attended the meeting/dinner in the Hardiman this was an enjoyable experience to meet experts of Europe.

On the 17th of September I attended a two day event and I was on the panel speaking about the issues/racism/discrimination that Irish Travellers experience and the importance in Education



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Julia Egan, International Students Officer

Details of Work Undertaken since my last Officer Report

Sonraí faoin Obair a Rinneadh ó mo Thuarascáil Oifigeach deireanach

- **Participated in International Student Orientation, presenting with the full time officers**
- **Emailed and met one-on-one with students to discuss accommodation and transition to Galway**
- **Collected, received, and filmed student testimonials about the current accommodation crisis in Galway**
- **Emailed the cultural and language societies to introduce myself and my role as well as to encourage them to share any events they would like to reach a wider audience outside of their membership with me to promote on social media**

Meeting / Cruinniú	Details / Sonraí
Louise Kelly, International Students Officer	Spoke about the accommodation crisis, hearing what she had experienced from her end. I also got to meet other employees working in the international office.
Rain Puiman Yan, Convenor for Medicine, Nursing, and Health Sciences	We met to discuss our ideas about creating a buddy system which would set international students up with domestic students to aid in their transition to living in Ireland and studying at the University of Galway. We decided to try to launch this sometime in October, if resources allow.
Raimsey O'Boyle, Postgraduate Taught Officer	We met to discuss creating an accommodation guide which would be available to all students and include everything they would need to know regarding accommodation.
Becky Whay, Vice President International Fran Smith, Transformation and Change Project Head Pamela Devins, Head of Enlight	We met to learn the details of Enlight and the Global Galway Project. I shared my goals for the year and projects I am taking part in with the group as well as sharing my current concerns for the international student community
Joe Mee, SU Vice President for Education	Met to discuss testimonials and plans for buddy system project
Students	Met with a group of students for lunch to discuss current accommodation crisis



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Sonraí faoin Obair a Rinneadh ó mo Thuarascáil Oifigeach deireanach

- **Restarted the Mature Student Society** - worked with SocsBox to get access to the Society mailing list and dashboard, organised several gatherings through the summer up to start of new academic year to form a core group of attendees. Arranged an AGM to elect a new committee, provided advice and consultation to anyone who considered running. Hosted a stand for the Society at the Fáilte Fest Socs Day, spoke to many students about the Society and the Union. Held and oversaw the AGM in accordance with the Society constitution, appointed a Returning Officer, successfully elected a committee guaranteeing future funding for the Society, was elected as Auditor of the Society. Have organised and attended an average of three events a week since for mature students.
- **Return To Learning Programme** – at the invitation of the University's Mature Student Officer, I presented to incoming first year mature, access and FETAC students about the activities of the Union and life in the university. Spoke with students afterwards regarding issues, concerns or otherwise they were experiencing around the transit to college.
- **International Orientation and Early Bird Events** – Worked as a tour guide to promote the Union to arriving international, Erasmus and postgrad students. Helped with the table quiz event in Sult, as well as attending Games Night in the Hub and Karaoke in Sult.
- **Casework** – Daily emails and texts from students regarding SUSI, mature student's pathway, parking, accommodation, childcare etc. When required consulted with or referred cases on to Union VPs or relevant University Support Services Staff. Regular attendance of weekly exec meetings.

In the interest of brevity, I have excluded meetings with students as most of them concerned the aforementioned issues and would take an excessive time to list.

Meeting / Cruinniú	Details / Sonraí
Kathleen Hartigan, MSO	General Weekly Meeting.
Joe Mee, VP Education	Discussed plans for year ahead, relayed most pressing concerns arising from students.

Kathleen Hartigan, MSO & Kelly Moore, Advisor for College of Science and Engineering	General Weekly Meeting.
Jane Ennis, Student Success Manager.	Discussed Healthy Campus Working Group Plans.
Trish Bourke, Access Centre	Discussion surrounding MSO roles, origins, and documentation.
Kathleen Hartigan, MSO	General Weekly Meeting.
Imogen O'Flaherty Falconer, VP Welfare	Discussed plans for year ahead, provided feedback on themed weeks.
Kathleen Hartigan, MSO	General Weekly Meeting.
Deidre McHugh, DSS	Discussed concerns around accessibility on campus.



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Details of Work Undertaken since my last Officer Report

Sonraí faoin Obair a Rinneadh ó mo Thuarascáil Oifigeach deireanach

- Ag obair air Polasaithe Gaeilge le Barry
- Fógraíocht Class Rep
- Eagrú Comhairle Coláiste Gaeilge
- Físeán HSE
- Freshers Fair

Meeting / Cruinniú	Details / Sonraí
Cruinniú le Barry	Ag pléigh polasithe Gaeilge srl.
Cruinniú faoi Comhairle Gaeilge	Ag caint le Joe agus Barry



Greta L. Westerwald, SU Postgraduate Research Officer

Details of Work Undertaken (Beginning July 2022)

Sonraí faoin Obair a Rinneadh

- On 28. September 2022, I am meeting with the relevant administrators to discuss possibilities for negotiations regarding the recent sudden changes in the Postgraduate Teaching Assistants wages. I will attempt to advocate that those PhD students who signed contracts prior to the policy implementation on 1. August 2022 be granted the terms and wages stipulated in those contracts.
- Together in collaboration with the Postgraduate Taught Officer, Raimsey O'Boyle, and the President of the Postgrad Research Society, Sarah Porcelanuk, we have developed and scheduled a free Postgrad Trivia Night on 26. October 2022, in The View. Raimsey has booked the room and I will work with Joanna to ensure we have catering from Sult.
- I am in the process of scheduling a fundraiser event, in which 50% of proceeds will be donated to the Postgrad Research Society, and 50% to COPE Galway. This is a close collaboration with the President of the Postgrad Research Society, Sarah Porcelanuk. So far, based upon replies to my Microsoft Forms poll, it appears that the event will most likely be a Corrib Princess tour, scheduled for early November.

Meeting / Cruinniú	Details / Sonraí
25 July 2022	SU Exec Committee Zoom
22 Aug 2022	SU Exec Committee Zoom
2 Sept 2022	Attended university Postgraduate Orientation, O'Flaherty Theatre, with Donal Leech. Discussed SU, postgrad complaints processes, adjusting to life in Galway and as postgrad, etc
5 Sept 2022	SU Exec Committee Meeting, discussed international PhD stipend tax question, planning of Affordable Housing Panel by

	Malena Thren, Student Union Sustainability Officer.
6 Sept 2022	Met with and assisted fellow SU officers in the filming of the Class Rep video advertisement in the Quad and Student Union offices.
7 Sept 2022	Attended Socs Day in Bailey Allen Hall. Met with Postgrad Research Society President, Sarah Porcelanuk to discuss possible fundraiser for their soc and COPE Galway.
8 Sept 2022	Meeting with Joe Mee and Donal to discuss class rep elections of postgrad research representatives to the Student Union.
9 Sept 2022	Meeting with Sarah Porcelanuk; discussed Microsoft Form poll to develop fundraiser event and plan accordingly.
13 Sept 2022	SU Exec Meeting
14 Sept 2022	Meeting with Graduate Studies Board Postgrad Research Representatives to discuss and vet Microsoft Form for self-nomination of postgrad research reps to the Student Union.
19 Sept 2022	Meeting with Raimey O'Boyle and Sarah Porcelanuk to discuss and plan Postgraduate Trivia Night. Trivia night shall be 26 October 2022 in the View, Student's Union building, and will be catered by Sult. Halloween themed, though dressing up is optional. SU Exec Committee Meeting
20 Sept 2022	Graduate Studies Board Meeting Discussed recent change regarding policy on postgraduate teaching assistants. Some PhD students signed contracts prior to the implementation of the policy on 1 August. However, these postgrads were sent brand new contracts last week, and told to sign within 24 hours, on which their hourly wage was reduced to either the tutorial rate, or the demonstrator's rate, both of which are half (or less than half) of the wage of a lecturer.

	<p>I am seeking clarity from administrators, and local solicitors regarding the legality of the contractual changes for those who had already signed contracts.</p>
21 Sept 2022	<p>Research and Innovation Committee Meeting. Discussed various funding options and university faculty research initiatives for the upcoming academic year.</p> <p>Attended Affordable Housing and Sustainability Panel.</p>
22 Sept 2022	<p>Meeting in Quad Café with PhD students and postgrad fellows to discuss their sudden teaching contract changes, their financial hardships, inability to afford same transport, budgeting their time for PhD/research projects, etc,</p> <p>Some are scrambling to find more part-time work, as they will not be able to afford rent, transport, etc without jobs to make up the differences in pay.</p> <p>Zooms with concerned staff to discuss recent sudden PhD teaching contract changes.</p>
23 Sept 2022	<p>Meeting with TG4 representative and Barry O' Siochru to discuss impact of PhD student teaching contract changes, possible negotiations, and negative impact upon PhD students' ability to pay rent, afford transport, meals, budget their time, etc</p>
26 Sept 2022	<p>Will attend Student Union Council in Kirwan Theatre.</p>



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Sonraí faoin Obair a Rinneadh ó mo Thuarascáil Oifigeach deireanach

Meeting / Cruinniú	Details / Sonraí
Met with VP education	facilitation module, aims for the year, general first meeting updates
Connected with lecturer	regarding facilitation module in class rep training
Organised meeting with USI Postgraduate Rep	
Had meeting with USI Pg Rep	raised postgraduate barriers to education, fees, accommodation. Discussed ways to increase postgraduate engagement. Discussed accommodation guide.
Compiled aims for the year	
Meeting with Lecturer Mike Hogan and VP Education	regarding facilitation training
Aided students with queries	
Connected with International Officer and VP Welfare and	

Equality about accommodation guide	
Developed draft of facilitation module	
Meeting with VP Education	aided International Orientation quiz night by creating some quiz rounds and helping run event.
Been active on social media promoting services and events from University of Galway services and the SU.	
Attended exec meetings held in Week 1,2, and 3	
Had two meetings with international officer	regarding accommodation guide.
Aided student queries.	
Meetings with VP Education	regarding class rep elections and facilitation module.
Meeting with Postgraduate research society	Organised events 4 with postgraduate research society and postgraduate research officer for postgraduates
Meeting with Postgraduate research society and Postgraduate Research Officer	Organised events 4 with postgraduate research society and postgraduate research officer for postgraduates

Helped at the SDG panel and aided sustainability officer acquiring some ecobricks.	
I did lecture shoutouts and contacted lecturers via email to promote class rep elections.	
Meeting with Postgraduate Research Officer	regarding new policy changing the wages of Phd employees.



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- Answering society questions
- Helped with societies day
- Started attending different society events
- Represented societies on the 'Get the Low Down' panel discussion at 1st year orientation
- Handed out Rudaí Áille bags for Refreshers and Freshers
- Filmed the class rep video
- Filmed the postgraduate research orientation video

Meeting / Cruinniú	Details / Sonraí
Societies' Forum	Attended societies' forum run by Riona for information on fáilte fest and new committee dashboard
Societies' Day/ Fáilte Fest	Went to the stalls and introduced myself to the societies
Meetings with Socsbox and Head of Socsbox	Regular meetings to discuss plans for the year and to see if there is any updates with societies
Crossover Meeting	Meeting with previous Societies' Chairperson to inform me of what the role entails and discussed ideas for the year
Meeting with SU President	Meeting to discuss potential ideas for the year
Ecobricks planning	Meeting with Sophie, Malena and Riona about the Ecobricks society competition
SDG Panel planning	Meeting with members of the exec to help plan the sustainable housing panel discussion

Student Pantry	Meeting with different stakeholders to discuss the student pantry
Orientation Panel Discussion	Represented societies on the 'Get the Low Down' panel discussion for incoming first years
Student Success Coaches	Meeting with Student Success Coaches and other members of the exec to discuss training opportunities
Weekly exec meetings	Attended weekly SU executive committee meetings



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Details of Work Undertaken since my last Officer Report

Sonraí faoin Obair a Rinneadh ó mo Thuarascáil Oifigeach deireanach

Please put your meeting details in the table provided and everything else here in bullet points.

- **International Student Orientation Club Representation Speech – 2nd September 2022**
 - Represented the sports unit and all the clubs of University of Galway at the International Student Orientation which took place in Bailey Allen Hall.
 - Delivered a 15 minute speech which included what clubs we have, how to enrol, sports scholarship, sports office etc. along with some fun Q/As with the new students

- **First Clubs Day– September 10th 2022 at the Cube and HBB overhang Update**
 - A genuine crisis of lack of people visiting the clubs booth complain reached to me. Due to the location of the indoor clubs in the cube, many people wasn't aware of their presence. Hence, I made posters and signage to attract crowd to the cube and by 2pm, the place was buzzing, and all of the 10 clubs present inside the Cube were content with the outcome of crowd.
 - Conducted Patrols from the Cube to HBB Overhang to ensure our clubs day run smoothly without any difficulties or issues.
 - Attended to student queries in finding specific club booths.

- **Tackling Compulsory 10 Euro Membership Fee Policy Introduced By Sports Unit**
 - Held multiple emergency meetings with both club captains and sports unit in order to neutralise a potential rising tension and mediate between the two parties on the introduction of 10 Euro compulsory membership fee policy.
 - Organised meeting with SU President, Clubs Captain and Sports Unit Rep Tanja Schafer regarding compulsory 10 Euro membership fee policy. Upon meeting, a resolution was agreed mutually by the Clubs Captain, Sports Unit and SU President. The resolution was – All clubs to arrange minimum 3 fundraising events per academic year. If the clubs fail to do so, the membership fee policy will be implemented.
 - Met with club captains and proposed the new directive. It was either – Organise 3 fundraising events per academic year OR clubs who are willing to implement the compulsory 10 EURO membership fee policy can do so as long as their members are okay to pay it.

- **Represented University of Galway Sports in FLIRTFM Video –**
 - FLIRTFM invited Clubs Captain to discuss about sports in University of Galway.
 - Shoot a video regarding what type of sports are available in our campus, how to sign up, milestones of University of Galway Sports etc.

- **Interview with SIN Newspaper**
 - Gave an interview regarding the new club, “Get Active” being Introduced on our campus.
 - Explained briefly what is the concept behind Get Active club, benefits of it and some of the sports we plan to run under it

Meeting / Cruinniú	Details / Sonraí
Introductory Meeting with Sports Unit – Tanja Schafer, Feargal O Callahan and Mike Heskin – July 2022.	<ul style="list-style-type: none"> - Introductory meeting with the sports unit - Discussed about my plans for the year. - Discussed what the sports unit expects from me - Familised with the role of of Ellen, Feargal, Tanja and Mike within the sport unit. - Discussed the plans of sports unit for this academic term.
GetActive Club Meeting With Emma Cain – Co Captain of GetActive Club – August 2022	<ul style="list-style-type: none"> - The following were discussed in the meeting: - Initial planning of launching a brand new club called, “Get Active” with Emma Cain, who will be acting as the Co-Captain along with Tahsin Kamal Co Captain. - Purpose of Get Active is – Cater students and staff who does not want to involve in competitive sports, but want to have fun and play casually and to stay fit, hence the name Get Active. - Get Active club will organise different types of sports and it will act as a bridge to find the sports of your interest in which you can later enrol. - Get Active plans to launch Indoor Dodgeball, Futsal And 5K run. - We may also to do taster sessions of Brazilian Jiu Jitsu under Get Active to see the student demand - We will also launch weekly Equestrian Trainings for beginners.

<p>University of Galway Mascot Meeting – August 2022</p>	<ul style="list-style-type: none"> - Met with Tanja Schafer and spoke about Introducing Mascot. - Verbal agreement was taken from Sports Unit to proceed with a survey to find out what the clubs want as their mascot. - Released the Survey to all the clubs on the 8th of September with the following questions in it. (1) Name of Club (2) Do you think it is necessary to have a sports mascot (3) What is your preferred mascot theme from the options below – Animal, Plant, Nature, Object, Mythological Character. (4) Give an example of the mascot of your choice (5) Why do you think it is NOT important to have a mascot
<p>University of Galway Equestrian Club Meeting with Clubs Captain – August 2022</p>	<ul style="list-style-type: none"> - Met with the committee of Equestrian Club to work on how to introduce more beginners in their respective club. - Talks about arranging an agreement with Feeney’s Equestrian Centre and Sports Unit to cater more beginners. - Talks about arranging commuter bus/vans to transport students to and from the practise venue.
<p>Table Tennis Committee Formation Issue Meeting – September 2022</p>	<ul style="list-style-type: none"> - Correspondence with the EX Captain of Table Tennis – Aditya Joshi included the struggle of finding a new captain for Table Tennis. - Helped Aditya with finding a suitable replacement captain who is interested in leading the club from the front and form a stable committee.
<p>Introductory Sports Unit Meeting with All New Club Captains at Kingfisher Hall – September 2022</p>	<ul style="list-style-type: none"> - Attended to helped sports unit to set up the meeting. - Clubs Captain delivered a welcoming talk to all the new club captains of this academic year which included information and tentative date of our first Clubs Forum, University of Galway Mascot Survey and Club Governance.

<p>SU Charity Cup First Meeting with SU President and Tanja Schafer – September 2022</p>	<ul style="list-style-type: none"> - Introduced the idea of SU Charity Cup - Initial discussion on how to organise the tournament, potential venues and schedule. - Note down queries from Tanja regarding the SU charity cup which is to be addressed in the next meeting.
<p>SU Charity Cup Meeting with SU President And Clubs Captain at SU office – September 2022</p>	<ul style="list-style-type: none"> - Clubs Captain and SU President met to discuss the game formation, number of teams to be participating, timing, venue and potential sponsor for the SU charity cup tournament. - Clubs Captain and SU President further discussed on ticket pricing, spectator management, prizes, catering options of the tournament. - Clubs Captain and SU President also addressed back up venue options if there is any interruption due to bad weather.
<p>SU Charity Cup Second Meeting With Tanja Schafer – September 2022</p>	<ul style="list-style-type: none"> - Finalised the venues for our tournament. - Finalised the tournament schedule - Finalised the teams to be participating in our tournament. - Finalised the game formation - To be Confirm – Referee, event plan of the grand finale. - To be Confirm – Sponsors, Catering and League fixtures.
<p>Emergency Meeting With Sports Unit regarding 10 Euro Membership Policy – September 2022</p>	<ul style="list-style-type: none"> - Discussed the logic behind the 10 Euro Policy, - Advised sports unit to call for an emergency meeting with all club captains and clear the message of membership fee policy.

	<ul style="list-style-type: none"> - Advised sports unit to show us the breakdown of their expenditure to prove the budget constrain and the need for 10 euro membership fee.
<p>Emergency Meeting with Sports Unit and All Club Captains regarding 10 Euro Membership Fee Policy – September 2022</p>	<ul style="list-style-type: none"> - All the club Captains were invited to the meeting, some of them couldn't make it. - Director of Sport – Mike Heskin delivered the talk explaining the importance of 10 Euro Membership Fee policy. - Sports unit presented their budget expenditure to all the club captains. - Sports unit entertained questions from the captains.
<p>Emergency meeting with All the Clubs and Club Captain – September 2022</p>	<ul style="list-style-type: none"> - Met with all the club captains personally without the involvement of sports unit. - Discussed their issues and concerns regarding the 10 Euro membership fee - Offered them the solution of organising 3 fundraising events throughout the academic year as an alternative to 10 Euro Compulsory membership fee. - Few clubs accepted the idea of organising fundraising event and few clubs preferred with 10 Euro membership fee policy.
<p>Dodgeball Taster Session Meeting with Tanja – September 2022</p>	<ul style="list-style-type: none"> - Arranging Dodgeball Taster Session with 3rd year medicine students. - Discussed about the date, venue and other requirement of the dodgeball session.