



# Comhaltas na Mac Léinn OÉ Gaillimh NUI Galway Students' Union

Students' Union Council

Officer Reports 2020/2021

Edition: IV

Work Period: 14th December - 22nd February

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Report of the President

Tuarascail an Uachtarán

*Pádraic Toomey*

### **Details of Work Undertaken from the 14th of December to the 22nd of February:**

*Please put your meeting details in the table provided and everything else here in bullet points.*

- **RLaunch of #IJust**

Work on how easily covid can spread and launch event for campaign on @NUIGalway Platform

- **International Students Care Days**

2 days during Christmas Break for international students to get food on campus for those staying in Galway during the break.

- **Launch of Equality, Diversity & inclusion Annual Report and Strategy Launch**

Launch event of report and strategy with speakers.

- **International Student Orientation**

Orientation event for students starting this semester.

- **€224 Levy Referendum**

Work on referendum from wording to information gathering in preparation for referendum this semester.

- **Student Study Spaces**

Campaigning/Lobbying for spaces to be made available.

- **Campus Bikes**

Recycling old bikes broken and left on campus to be fixed and resold.

- **Water fountains**

Water fountains for HBB and other places are still open.

- **SIN articles**

Wrote articles on issues for SIN from levy, autonomy & repeat fees.

- **StudentSurvey.ie Rollout**

Work on survey from information to advertising.

- **Accredited Placements in NUI Galway**

Looking for jobs for students in the college to serve as their placement. Will be paid.

- **Resits**

Campaigning looking for resits(if you passed) to help students in the current year.

### **NUI Galway Meetings**

| <b>Meeting Title</b> | <b>Details</b>                                |
|----------------------|---|
| Academic Council     | Council under Údurás for all academic matters |
| Údurás na hOllscoile | Governing body of the university              |
| Xmas Tree lighting   | Speech before xmas break                      |
| Exec Meeting         | General meeting of Exec team                  |

|   |  |
|---|--|
| USI President WG                        | Working group with all SU presidents                                     |
| USI National Council                    | USI's council of all full time officers                                  |
| Disciplinary Committee                  | Matters with disciplinary  |
| National Park City Steering Committee   | Steering group of all champions for the park                             |
| Election counting of Part time officers | Training of new online counting system and then work on official results |
| Virtual Officer open hour               | General open office online for students                                  |
| PG Rep Údurás                           | General meeting as their term was ending                                 |
| Disciplinary Process Meeting            | Changes to code to help make process more fair                           |
| Team meeting                            | Meeting with staff from return from Christmas break                      |
| Student Experience Executive            | Meeting with all departments that affect students                        |
| Team Meeting                            | Semester planning from SU staff  |
| USI Covid Meeting                       | USI meeting with SUs on covid issues                                     |
| Laptop Loan Scheme Meeting              | Approval of applicants and continuous approval for "round 3"             |
| SIN meeting                             | Articles and writing meeting   |
| Safety WG                               | Working group on safety within the university                            |
| 6 Nations League                        | Investigating if league feasibility                                      |
| Postgrad meeting                        | Postgrad student meeting to discuss issues arising                       |
| USI SU elections                        | Discussing running of elections this year and information sharing        |
| Student Digital Pathways                | Project on student record system e.g. registration                       |

|  |  |
|--|--|
| Levy meeting                           | Information meeting on levy                                  |
| USI Events                             | Events discussion with USI                                   |
| USI Student Contribution & Fees        | Lobbying and campaigning on reducing fees                    |
| Head of Functions                      | All heads of departments meeting                             |
| Student Complaints                     | Complaints from student committee                            |
| Galway CYPSC                           | Meeting with all groups that help young people in Galway     |
| Discussion RE: Disciplinary            | Meeting about process with disciplinary                      |
| Disciplinary Committee Training        | Training for exec on being on disciplinary committee         |
| USI BMW Officer                        | Check in with BMW VP   |
| Follow up on processes of Disciplinary | Making a fairer system for students                          |
| StudentSurvey.ie                       | Planning for survey  |
| OGHD                                   | Oversight Group for Honorary Degrees                         |
| Disciplinary Committee                 | Disciplinary meeting   |
| FlirtFM review                         | General discussion of FlirtFM                                |
| Survey Review                          | October survey recommendation                                |
| Postgrad Election                      | Counting of votes for postgrad rep for Údurás                |
| Semester 2 assessment/exams            | Sitting in VP Education on annual leave on education meeting |
| USI BMW WG                             | Working group of SUs from BMW region                         |
| Introduction to Údurás                 | Intro meeting especially for new members                     |
| COPE training                          | Intimate Partner Abuse Awareness training                    |

|   |  |
|---|--|
| Disciplinary Committee                                  | General meeting  |
| Student Experience Executive - Survey                   | Recommendations from survey  |
| CUSP - governance                                       | Committee setting up governance of CUSP  |
| Levy meeting  | Meeting with university RE: plans on levy changes                              |
| Consent Framework WG                                    | Consent rollout with focus on staff awareness and consent classes for students |
| Social Care issues with USI                             | National issue   |
| Student & Learner Wellbeing & Engagement Advisory Group | Advising group feeding into chaired group by USI into Minister's office        |
| USI info meeting  | Info on USI  |
| New NUIGSU Officer meeting                              | Training for new officers  |
| Events Crew   | New possible events for Students   |
| USI Presidents' WG                                      | General meeting with all SU presidents   |
| Election Questions                                      | Meeting with student   |
| Academic Council  | General Academic council   |
| HSE WG  | Working group on drugs messaging   |
| USI National Council                                    | Council of all SUs   |
| Student Health Unit Board                               | Operation of health unit   |
| Informal Disciplinary Meeting                           | Accompanying student to informal meeting                                       |
| Meeting with NUI Galway President & Dean of Students    | Student Issues   |
| CUSP  | Environmental Group of University  |

|                                   |                                    |
|-----------------------------------|------------------------------------|
| Head of Social Care in NUI Galway | Social Care student issues meeting |
| Nomination Committee for Údurás   | Finding new chair of Údurás        |



Report of the Vice President / Education Officer

Tuarascail an Leas-Uachtarán / Oifigeach Oideachais

*Emma Sweeney*

### Details of Work Undertaken from the 14th of December to the 22nd of February:

*Please put your meeting details in the table provided and everything else here in bullet points.*

- **Stitch & Bitch**
- **Academic Strategy**

### NUI Galway Meetings

| Meeting Title                                | Details   |
|--|---|
| Behaviour Change WG                          | Students presented “I just” campaign and discussed students experience during COVID |
| SU & Cope Galway                             | Meeting to discuss training with the SU   |
| Meeting with Education & Student’s committee | Meeting with all disciplines of the College of Science & Engineering                |
| Academic Council                             |   |
| Údarás                                       | Meeting with the Governing Body of NUIG   |

|   |  |
|---|--|
| Exec meetings                                 | Meeting with the SU exec   |
| National Council                              | Meeting of all Sabbatical officers in USI  |
| Special Academic Council Standing             | Tried to get mitigations put in place due to the library and study space closure   |
| Disciplinary Process                          | Discussion to change the make up of the disciplinary committee   |
| Case Work with students                       | Meeting student's to discuss fees, SUSI, placement issues, exams issues  |
| Teaching & Learning environment working group | Meeting to discuss the future of teaching and learning environment - physical and digital                                    |
| Second Year induction                         | Meeting with Dean of Students, Head of Student Services & Class rep to discuss orientation next year for current first years |
| Proctoring                                    | Meetings to discuss proctoring and regulations   |
| Social Events brainstorm                      | Met with CÉIM intern to discuss events for second semester   |
| OER Meetings                                  | Meeting with the project team & board to discuss the ongoing project   |
| CSE Board meeting                             |  |
| Meeting to discuss training                   | Meeting w/Marie from USI to discuss training for class reps  |
| Student Digital Pathways project              |  |
| EDICC meeting                                 |  |
| The power of disability conference            |  |
| Meeting with Kevin                            | Meeting with USI Academic Affairs officer  |
| Library Strategy Committee                    |  |



|                                       |  |
|---------------------------------------|--|
| Disciplinary Committee Training       |  |
| Meeting with Gary                     | Meeting with USI BMW officer   |
| Meeting with Claire                   | Meeting with Arts convenor to discuss Arts council structure                         |
| Student Survey meeting                | Discussions about the roll out of the student survey 2021                            |
| Disciplinary Committee                | Sat on multiple disciplinary hearings  |
| Learning Technologists                | Met with the Learning Technologist for the COA & CSE                                 |
| Vice Dean for Teaching & Learning COA | Met with Marie to discuss numerous issues that had come up last semester             |
| Academic Regulations Committee        | Discussed regulations to be put in place for the Academic Year 2020/2021             |
| Academic Council Standing             |  |
| Launch of the EDI strategy            |  |
| Postgraduate Working Group            | Meeting of the PGWG USI  |
| Teaching & Learning Committee         |  |
| LIFT Steering group meeting           | Discussion around what has been done and the further roll out amongst staff          |
| Social Care Issue Discussion          | Discussing open letter to be sent to accrediting body                                |
| Themed Weeks Calendar                 | Meeting with Student Services to discuss themed weeks for S2                         |
| FAF Appeals                           | Sat on the appeals committee   |
| Enabling Student Success subgroup     | Discussion as part of the new Academic Strategy                                      |
| Academic Affairs motions for congress | Discussion with other Education Officers about Academic Affairs Motion with Congress |

|                                       |   |
|---------------------------------------|---|
| Curriculum & Learning Design subgroup | Discussion as part of the new Academic Strategy           |
| Levy                                  | Met with Bursar and other UMT members to discuss the Levy |
| Engagement & Participation Subgroup   | Discussion as part of the new Academic Strategy           |
| Team Meeting                          | Meeting with SU team                                      |



Tuarascail an Leas-Uachtarán /an Oifigeach Leasa agus Comhionannais

Report of the Vice President / Welfare & Equality Officer

*Róisín Nic Lochlainn*

## Sonraí don obair ó 14ú Nollaig - 22ú Feabhra:

### Details of Work Undertaken from the 14th of December to the 22nd of February:

*Please put your meeting details in the table provided and everything else here in bullet points.*

- **Seachtain na Gaeilge 14-19th December**
- **COPE Galway Training**

Organised disclosure training provided by COPE Galway

- **Launch of Equality, Diversity & inclusion Annual Report and Strategy Launch**

Launch event of report

- **Student Spaces**

Lobbying for spaces to be made available for study and for counselling

- **SIN articles**

Contributed to SIN articles on a range of issues

- **SHAG week**

- **Anti Racism Training**
- **Seachtain na Gaeilge 1-17th March**

Ag eagrú Seachtain na Gaeilge 2

- **Sustainability Mondays**

Launched our SU sustainability mondays initiative

### **NUI Galway Meetings**

| <b>Meeting Title</b>                         | <b>Details</b>   |
|--|--|
| Student Complaint Investigation              | SU representative on an investigation team of a student complaint                                      |
| USI BMW Working Group                        | Working group for SU officers from the BMW region  |
| COPE Galway                                  | Meeting regarding setting up a confidential clinic for NUIGSU students in abusive environments         |
| EDI Project Fund Assessment Committee        | Committee to assess project funds  |
| Financial Aid Fund hardship committee        | Committee for application decisions for the FAF emergency hardship fund                                |
| Coiste Cultúrtha                             | Committee that leads on USI Irish Language policies  |
| SU Exec Meeting                              | Weekly su executive team meeting   |
| USI National Council                         | National Council   |
| Discipline Committee                         | SU representation on disciplinary hearing  |
| Environmental & Sustainability Working Group | SU working group set up for students to discuss, engage and plan on environmental issues and campaigns |
| Disciplinary Process Meeting                 | Meeting to discuss the process in which disciplinary meetings are held                                 |
| NUIGSU team meeting                          | SU staff meeting. Updates  |

|  |   |
|--|---|
| Calendar of events 2021                      | Liaising between SU and university to link in and plan themed weeks and events for the year               |
| Campaigns Strategy Committee                 | USI committee that plans USI campaigns for the year   |
| Safety Working Group                         | Committee dedicated to safety issues on campus  |
| Bonn na Gaeilge                              | Meeting with USI LU don Ghaeilge to update on Bonn na Gaeilge scheme process                              |
| Athena Swat SAT                              |   |
| USI Equality & Citizenship Meeting           | Working Group for Equality officers chaired by the USI VP for Equality and Citizenship                    |
| Financial Aid Fund hardship committee        | Committee for application decisions for the FAF emergency hardship fund                                   |
| Student Digital Pathways Project Board       |   |
| Disability Steering Committee                | High level Steering Committee focusing on disability issues within NUIG                                   |
| EDICC meeting                                | Equality Diversity Inclusion sub committee  |
| Student Complaint Investigation              | SU representative on an investigation team of a student complaint   |
| USI Welfare meeting                          |   |
| Discipline Committee Info & Training session |   |
| Student Welfare Support Group                | University committee set up to discuss issues regarding student welfare                                   |
| Welfare Crew meeting                         | Brainstorming meeting with the welfare crew for upcoming weeks such as SHAG week and Seachtain na Gaeilge |
| Discipline Committee Meeting                 | SU representative in a disciplinary hearing   |

|  |  |
|--|--|
| Gaeilge4All campaign in the north                            | Planning position paper with QUBSU on the 6 counties aspect of the Gaeilge4All campaign                |
| Environmental & Sustainability Working Group 3               | SU working group set up for students to discuss, engage and plan on environmental issues and campaigns |
| Student Survey Recommendations                               | Meeting with University staff for suggested actions based on results of the 2020 student survey        |
| Cruinniú choiste gaeilge                                     | Coiste set up by the SU for issues and campaigning on Irish language items                             |
| Women Lead   | USI annual conference  |
| Sustainability - student engagement                          | Meeting for CUSP members regarding student engagement with issues and campaigns around sustainability  |
| BMW working group USI  | Working group for SU officers from the BMW region  |
| Introductory NUI Galway Governing Authority (údáras) meeting | First meeting for new members of Údáras  |
| Discipline Committee Meeting                                 | SU representation on disciplinary hearing  |
| Welfare Working Group  | Working Group for Welfare Officers chaired by the USI VP for Welfare                                   |
| Equality & Citizenship Working Group                         | Working Group for Equality officers chaired by the USI VP for Equality and Citizenship                 |
| Levy Meeting   | Meeting with university to discuss levy referendum   |
| Cruinniú Pleanála SnaG                                       | Planning meeting for Seachtain na Gaeilge  |
| Anne Rabbitte TD   | Meeting with Anne Rabbitte's office to discuss the issue of refunds within private accommodation       |
| Consent Framework Implementation Working Group               |  |

|  |   |
|--|---|
| Meeting with Societies' Chairperson                | Meeting with Barry to plan and organise inclusivity training for Societies                  |
| Meeting with UCCSU Welfare                         | Meeting with UCCSU Welfare Officer to discuss student welfare issues                        |
| Meeting with IADTSU Welfare                        | Meeting with IADTSU Welfare Officer to discuss student welfare issues                       |
| Meeting with USI Welfare                           | Meeting with USI Vice President for Welfare to discuss student welfare issues               |
| 1-1 Disciplinary Meeting                           | Meeting with student to represent them in disciplinary hearing                              |
| Calendar of Events/Themed Weeks                    | Liaising between SU and university to link in and plan themed weeks and events for the year |
| Student Welfare Group                              | University committee set up to discuss issues regarding student welfare                     |
| Re-Orientation Briefing                            | Prep for re-orientation Q&A   |
| Briefing for Student Financial Management workshop |   |
| Flirt FM Interview                                 | Interview about SHAG week and upcoming events   |
| HSE Cannabis Focus Group                           | Met with the HSE to feedback on national campaign on cannabis use                           |
| Cruinniú - Coiste Stratéiseach don Ghaeilge        | Coiste údaráis maidir le gaeilge in OÉG   |
| Re-Orientation                                     | Q&A session for re-orientation  |
| SU Exec Meeting                                    | Weekly SU Executive team meeting  |
| Coiste Gaeilge CML                                 | Coiste set up by the SU for issues and campaigning on Irish language items                  |
| USI National Council                               | National council  |

|  |  |
|--|--|
| Student Health Unit Board Meeting                  | Board of Directors meeting for updates, matters arising etc.   |
| Student Support and Wellbeing Overview             |  |
| CUSP General Board Meeting                         | Board Meeting of University Sustainability Committee   |
| 1-1 casework                                       | Confidential casework with a student 1-1   |
| Threshold Meeting                                  | Meeting with threshold to discuss arising accommodation issues and possibility of a student Q&A                                  |
| Financial Aid Fund emergency hardship fund         | Committee for application decisions for the FAF emergency hardship fund  |
| Student Financial Management workshop              |  |
| Library Learning Spaces Feedback                   | Meeting with the Library to feedback on our thoughts for learning spaces in light of new library funding                         |
| SU Exec Meeting                                    | Weekly su executive team meeting   |
| Lower Level Restrictions Brainstorming             | Brainstorming/Planning events for when restrictions are lowered to tackle loneliness. E.g. walk & talks / beach clean ups        |
| Discipline Committee Meeting                       | SU representation on disciplinary hearing  |
| Disclosure Workshop with Galway Rape Crisis Centre | Disclosure training for students, provided by galway rape crisis centre, during SHAG week  |
| Maria Walsh MEP and Simon Harris TD                | Roundtable welfare meeting with Maria Walsh MEP and Minister for Higher Education Simon Harris focusing on student mental health |

Comhaltas na Mac Léinn  
OÉ Gaillimh  
NUI Galway  
Students' Union

Oifigeach na Gaeilge  
Irish Language Officer

**Erin Mac An tSaoir**  
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Tuairisc an Oifigh Gaeilge

*Erin Mac An tSaoir*

## Sonraí don obair ó 14ú Nollaig - 22ú Feabhra

- Suaitheantais “Tá Gaeilge Agam”
- Ag eagrú Seachtain na Gaeilge

## NUI Galway Meetings

| Cruinniú | Sonraí |
|----------|--------|
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|          |        |
|          |        |

Comhaltas na Mac Léinn  
OÉ Gaillimh  
NUI Galway  
Students' Union

Societies Chairperson  
Cathaoirleach na gCumann

**Barry Sugrue**  
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Report of the Societies Chairperson

Tuarascail an Cathaoirleach na gCumann



### Details of Work Undertaken from the 14th of December to the 22nd of February:

Please put your meeting details in the table provided and everything else here in bullet points.

- **Organised Anti-Racism Training.**
  - Alongside the VP for Welfare and Equality I helped organise Anti-Racism Training for students and focused on Societies and Clubs.
- **Set up a Sub-Committee for an Inclusivity Weekend.**
  - Myself, a member of SocsBox and auditor of Dramsoc set up a sub-committee to organise an inclusivity weekend for Societies and Clubs.
- **Held a Societies Forum.**
  - I held a societies forum for all committee members for them to air their worries and queries.
- **TG4 Interview about COVID in NUIG.**
- **Raidió na Gaeltachta Interview about Student Welfare.**
- **Helped plan Seachtain na Gaeilge.**

### NUI Galway Meetings

| Meeting Title   | Details   |
|---|---|
| Introduction meeting with SocsBox.                    | Went through my plans for semester 2.   |
| Meeting with head of SocsBox.                         | Gain access to YourSpace account for contacting societies, got information on USCG, shared ideas for this semester. |
| USCG  | Attended my first USCG meeting.   |
| Met with the Vice President for Welfare and Equality. | We've discussed and organised different inclusion training.   |
| Students Union Executive.                             | Attended my first Students Union Executive meeting.   |
| Sub-Committee for Inclusivity Weekend.                | Began forming a sub-committee.  |

|                       |  |
|-----------------------|--|
| Clubs Captain.        | Meeting about Inclusivity Weekend.   |
| Societies Forum.      | Held a societies forum for all societies to discuss any problems.                  |
| Seachtain na Gaeilge. | Met to organize Seachtain na Gaeilge.  |
| New Officers Meeting. | All the new officers met with the heads of the SU to introduce us to our new role. |



Report of the Clubs' Captain

Tuarascail an Captaen na gClubanna

Kirsty Moran

### Details of Work Undertaken from the 14th of December to the 22nd of February:

*Please put your meeting details in the table provided and everything else here in bullet points.*

- Coaching Scholarship:** Initially we are targeting female students in 1<sup>st</sup> and 2<sup>nd</sup> year. The plan would be for the coaches to complete courses provided by their sports NGB as well as workshops provided by the NUIG Sports Unit. They will also be required to get involved in coaching their sport in the university and work together as a group. Currently a working group of myself, Sports Unit, NGB representatives, SSI, and HerSport are working on developing and launching this program.
- Sports Unit Advisory Committee:** Finalising the Advisory Committee role and governance to soon launch election to clubs.
- Committee Training & LIFT:** initial club committee training is complete advancing with an upcoming workshop on development planning in the near future and LIFT training. Some club committee members are now qualified LIFT facilitators holding training weekly while other committee members are engaged as participants in the program.
- Inclusivity Weekend:** Working with Societies Chairperson's sub-committee for this event.
- Health Week:** Working with Sports Unit on fun/engaging events for Health Week.

- **Clubs Project Funds:** Working on a potential club project fund to invest in club equipment/resources for the 20/21 financial year.
- **Facility Issues:** Notified Sports Unit of sports facility issues brought to my attention which is currently being addressed by Buildings Health and Safety.

## NUI Galway Meetings

| Meeting Title             | Details   |
|---------------------------|---|
| NUIG Coaching Scholarship | Working group with a variety of members to brainstorm mentorship, scholarship course outline, funding, and more.            |
| Sports Unit Weekly        | Meeting with the Director of Sport and the Sports Unit Staff to work on projects, address problems, and resolve any issues. |
| SU Exec Weekly            | Weekly meeting with the student's union executive committee   |
| COPE training             | Disclosure training with COPE Galway  |
| LIFT Facilitator Training | 4hr workshop to become a qualified LIFT Facilitator.  |
| Society Chairperson       | Inclusivity Weekend   |




**Comhaltas na Mac Léinn**  
**OÉ Gaillimh**  
**NUI Galway**  
**Students' Union**

SU Council Chairperson  
 Cathairleach Chomhairle Chomhaltas na Mac Léinn  
**Fionn Sexton Connolly**  
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Report of the SU Council Chairperson

Tuarascail an Cathairleach na Comhairle do Chomhaltas na Mac Léinn

*Fionn Sexton Connolly*

**Details of Work Undertaken from the 14th of December to the 22nd of February:**

*Please put your meeting details in the table provided and everything else here in bullet points.*

## NUI Galway Meetings

| Meeting Title                      | Details  |
|------------------------------------|--|
| Discipline Committee.              | Following a training period, I represented the Students' Union at several meetings of the discipline committee.  |
| Meeting with VP/Education officer. | I met with Emma Sweeney to discuss my role, and to get vital information regarding mailing and procedures around Council.                                  |
| Virtual Q&A                        | Attended a virtual Q&A with SU Officers.   |
| Launch of the EDI Report.          | I attended the launch of the annual launch of the Equality, Diversity and Inclusivity strategy for NUIG. Speaking at this event was Máire Geoghegan-Quinn. |
| Students' Union Executive          | I attended my first meeting of the SU Exec   |
| New Officers meeting.              | Attended a meeting with SU president and general manager for new officers.   |
|                                    |  |

**Comhaltas na Mac Léinn**  
**OÉ Gaillimh**  
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Convenor of the College of Arts, Social Sciences & Celtic Studies / Tionólaí Choláiste na nDán, na nEolaíochtaí Sóisialta & an Léinn Cheiltigh

**Claire McHale**  
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Report of the Convenor of the College of Arts, Social Sciences & Celtic Studies

Tuarascail an Tionólaí Choláiste na nDán, na nEolaíochtaí Sóisialta & an Léinn Cheiltigh

*Claire McHale*

**Details of Work Undertaken from the 14th of December to the 22nd of February:**

Please put your meeting details in the table provided and everything else here in bullet points.

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## NUI Galway Meetings

| Meeting Title | Details |
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**Comhaltas na Mac Léinn  
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Students' Union**

Convenor of the College of Science and Engineering / Tionólaí Choláiste na hEolaíochta agus na hInnealtóireachta

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Report of the Convenor of the College of Science and Engineering

Tuarascáil an Tionólaí Choláiste na hEolaíochta agus na hInnealtóireachta

*Aoife Buckley*

## Details of Work Undertaken from the 14th of December to the 22nd of February:

Please put your meeting details in the table provided and everything else here in bullet points.

- 

## NUI Galway Meetings

| Meeting Title                          | Details   |
|--|---|
| Exec Meetings                          | Weekly meetings with the executive committee  |
| Class Rep Council                      | Council with all class reps in the university   |
| Science and Engineering Council        | Chaired science and engineering council with all class reps from the college. Have been addressing and following up on issues arising during council. |
| Meeting with Vice Dean of CSE          | Meeting with Dr. Gary Gillanders to discuss issues during semester 1 and how semester 2 can be approved.  |
| Meeting with CSE Learning Technologist | Meeting with the college of science and engineering learning technologist to discuss how online learning can be improved for students                 |
| Individual Meetings with Students      | Casework  |
| Discipline Committee Training          | Attended training for the university disciplinary committee   |
| Academic Council                       | Attended academic council   |
| Virtual Officer Hour                   | Organised and hosted Virtual Officer Hour along with PG Taught Officer Mairtín  |
|  |   |
|  |   |



**Comhaltas na Mac Léinn  
OÉ Gaillimh  
NUI Galway  
Students' Union**

Convenor of the College of Medicine, Nursing & Health Sciences / Tionólaí Choláiste an Leighis, an Altranais & na nEolaíochtaí Sláinte

**Evan O'Flaherty**  
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Report of the Convenor of the College of Medicine, Nursing & Health Sciences

Tuarascail an Tionólaí Choláiste an Leighis, an Altranais & na nEolaíochtaí Sláinte

### Details of Work Undertaken from the 14th of December to the 22nd of February:

Please put your meeting details in the table provided and everything else here in bullet points.

- **Setting up Schwartz Rounds for Medicine, Nursing and Health Science students. These will allow students from all healthcare disciplines to reflect on the emotional aspect of their work/study**
- **Convened class rep council and preparation for next.**
- **Promotion of CMNHS Instagram page**
- **Work on having a water fountain installed in the Human Biology Building**

### NUI Galway Meetings

| Meeting Title                     | Details   |
|-----------------------------------|---|
| Class rep council of all reps     | Meeting of all reps   |
| Executive Meetings                | Weekly meetings with rest of executive  |
| Council for reps of MNHS          | Discussed issues the reps from MNHS have.                                     |
| Meeting regarding Schwartz Rounds | Meeting with Schwartz Round lead regarding setting up the steering committee. |
| Individual student meetings       | Case work   |
| MedSocs Virtual Quiz Evening      | Event for pre-med/first year students.  |



**Comhaltas na Mac Léinn  
OÉ Gaillimh  
NUI Galway  
Students' Union**

Convenor of the College of Business,  
Public Policy & Law / Tionólai Choláiste an Ghnó,  
an Bheartais Phoiblí agus an Dlí

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**Details of Work Undertaken from the 14th of December to the 22nd of February:**

*Please put your meeting details in the table provided and everything else here in bullet points.*

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**NUI Galway Meetings**

| <b>Meeting Title</b>      | <b>Details</b>   |
|---------------------------|--|
| Meeting re/role           | Brought up to speed by the Vice president for education in relation to responsibilities as Convener. |
| New Officers              | Hosted by the President jointly with Chris to bring further up to speed on union affairs.            |
| Discipline Committee      | Underwent training.  |
| Students' Union Executive | Attended the first meeting as Convener.  |
| Meeting with 2 class reps | On separate occasions to discuss challenges they faced.  |
| Meeting with student      | Advised on an issue a student faced.   |
|                           |  |





**Comhaltas na Mac Léinn  
OÉ Gaillimh  
NUI Galway  
Students' Union**

Postgraduate Taught Officer  
Oifigeach na nIarchéimithe Teagasctha

**Martin Smyth**  
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Report of the Postgraduate Taught Officer

Tuarascail an Oifigeach na nIarchéimithe i mbun Teagasctha

*Martin Smyth*

### Details of Work Undertaken from the 14th of December to the 22nd of February:

*Please put your meeting details in the table provided and everything else here in bullet points.*

- **Weekly Executive Meetings**
- **Library Strategy Committee**
- **Postgraduate Taught (Paid Placement)**
- **Casework**

### NUI Galway Meetings

| Meeting Title                               | Details  |
|---|--|
| Virtual Officer Q&A Session                 | Question and Answer open to all students. Organised by postgraduate Taught Officer and Convenor for Science and Engineering                  |
| Academic Council                            | Council under Údurás for all academic matters <ul style="list-style-type: none"> <li>• Issues raised regarding student needs etc.</li> </ul> |
| SU Executive Meeting                        | Weekly Executive Meetings. Issues Raised and updates given to all Officers regarding each officer's work.                                    |
| Postgraduate Taught Representatives Meeting | Meeting with Class Reps where issues that were of major importance were dealt with   |

|  |   |
|--|---|
| Graduate Studies Committee Meeting         | Met with olive Mills and other representative of the University on Postgraduate Issues  |
| Teaching and Learning Webinar              | Webinar in Relation to catering for students in a Covid Context and how best to ensure their own needs are met.                                     |
| Meeting with Education Officer             | Meeting with Emma in relation to Issues in Various Schools within the University and other Casework   |
| USI National Council                       | Held with All Officers in USI   |
| Library Strategy Committee Meeting         | Meeting Regarding the Update of the Library and how students need to have a say on what they want to see in the future Library.                     |
| Class Representative Council III           | Attended Academic Council, where issues that were raised by students. Issues were noted and dealt with accordingly.                                 |
| Postgrad Council                           | Chaired by Myself (PGT) and Sebastian (PGR). Great Turnout with issues raised in relation to Academics and Issues facing Postgrads as a whole       |
| Postgraduate Working Group                 | Working Group Chaired by Adam Clarke Postgrad Officer in USI. Updates given from all Postgraduate Officers in Various Institutions around Ireland.  |
| Disciplinary Committee Training            | Training for Disciplinary Board in National University of Ireland Galway  |
| Equality, Diversity and Inclusivity Launch | Attended the Launch of the EDi Strategy hosted by Anne Scott. Guest Speaker Maire Geoghegan Quinn. Great Initiative that will benefit many students |
| Unpaid placement Casework                  | Working on how Postgraduate Taught Master Students are on unpaid Placement. Wok is continuing   |
| Student Meetings / Casework                | Various meetings with students from many Postgraduate taught Programmes. Issues have been forwarded to relevant committees                          |

Comhaltas na Mac Léinn  
OÉ Gaillimh  
NUI Galway  
Students' Union

Postgraduate Research Officer  
Oifigeach na nIarchéimithe i mbun Taighde

**Sebastiaan Bierema**  
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Report of the Postgraduate Research Officer

Tuarascail an Oifigeach na nIarchéimithe i mbun Taighde

*Sebastian Bierema*

### Details of Work Undertaken from the 14th of December to the 22nd of February:

*Please put your meeting details in the table provided and everything else here in bullet points.*

- Working to launch the Postgrad Workers Alliance of Ireland charter
- Helping a student negotiate with the fees office

### NUI Galway Meetings

| Meeting Title                                   | Details   |
|---|---|
| PGWAI meeting                                   | Organising the launch of the charter of the Postgrad Workers Alliance of Ireland  |
| Meeting with Dean of Graduate Studies           | Talking about several issues that came up over the break (HRB, working group on pay, health insurance for non-EU students), and issues likely to come up over the next semester |
| Meeting with USI president and postgrad officer | Talking about the PGWAI charter and motions to bring up at the USI congress   |
| PGWA (& SIPTU) open meeting                     | Introducing new postgrads to the work PGWA and SIPTU have been doing regarding postgrad rights  |
| Meeting with student                            | Talking about issues the student was facing   |
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Report of the Mature Students' Officer

Tuarascail an Oifigeach na Mac Léinn Lámfhásta

Michelle Mitchell

### Details of Work Undertaken from the 14th of December to the 22nd of February:

*Please put your meeting details in the table provided and everything else here in bullet points.*

- **Mature Students Drop-In Clinics Tuesdays & Thursdays (closed 23-12-20 to 10-01-21)**
- **Discussions - UG mature students challenges**
- **Creating a Just Us 2 space for single parents who are registered students at NUIG (full/part time)**
- **One to One training for mature students in referencing and library essentials**
- **LIFT Training - provided by the university supplied to students or staff who wish to participate.**
- **Discussions with SU President re. Disciplinary case.**

### NUI Galway Meetings

| Meeting Title        | Details   |
|----------------------|---|
| Disciplinary hearing | Discussion with students over upcoming disciplinary hearing |
| Meeting Masters      | Open meeting with MA students at DunAras                    |
| LIFT Training        | Provided by NUIG  |

|                                 |  |
|---------------------------------|--|
| UG Finance                      | Funding proposals  |
| Retaining sessions              | Prevention of 1st year students dropping out   |
| Access for All                  | City Hall - disability access  |
| Fees reduction appeal           | UG deduction request   |
| Meet & Greet Matures            | Safe space for matures to link in (in addition to the twice weekly drop-in clinics)          |
| USI Mature Students Forum       | Spoke as SUMSS at USI event  |
| Act of Kindness                 | Creating opportunities for MS to participate in random acts of kindness with their children. |
| Just us 2                       | Creation of a new single mother/father space for any MS whether part/full time.              |
| Disciplinary Committee Training |  |
| Library training                | Zoom/Teams referencing, journals, special collections, etc. 1-1 student experience           |
| Meetings re exams               | Stressors re. Exams, referral of students to counselling and some deferral of exams.         |
|                                 |  |



**Comhaltas na Mac Léinn  
OÉ Gaillimh  
NUI Galway  
Students' Union**

International Students Officer  
Oifigeach na Mac Léinn Idirnáisiúnta

**Niamh Quinn**  
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Report of the International Students Officer

Tuarascail an Oifigeach na Mac Léinn Idirnáisiúnta

*Niamh Quinn*

## Details of Work Undertaken from the 14th of December to the 22nd of February:

Please put your meeting details in the table provided and everything else here in bullet points.

- **Organising library training for International students. Two sessions will be held, one on research skills and the other will be a virtual tour of library facilities. Training will take place on March 8th at 5pm.**
- **Hosting an International Alumni session on Feb 25th at 7pm. 5 guest speakers from various disciplines confirmed. A mixture of alumni working in Ireland and abroad.**
- **Liaising with international students regarding Covid concerns and queries.**

## NUI Galway Meetings

| Meeting Title   | Details  |
|---|--|
| Discipline Committee                                  | Sat on first disciplinary hearing committee  |
| New Officers Training                                 | Hosted by SU gm and president  |
| SU Executive Meeting                                  | Attended first SU exec meeting   |
| Meeting with Head of Research and Learning of Library | Discussed plans for organising research training & virtual library tour for international students |
|   |  |
|   |  |
|   |  |



Comhaltas na Mac Léinn  
OÉ Gaillimh  
NUI Galway  
Students' Union

Gender and LGBT+ Rights Officer  
Oifigeach um Chearta Inscne agus LADT+

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Report of the Gender and LGBT+ Rights Officer

Tuarascail an Oifigeach um Chearta Inscne agus LADT+

**Details of Work Undertaken from the 14th of December to the 22nd of February:**

*Please put your meeting details in the table provided and everything else here in bullet points.*

- Continuous assistance for trans students seeking a name change in the university.
- Correspondence with the counselling service to organise another LGBT+ training in semester 2 for the counsellors.
- Attended Virtual Officer Hour.
- Contacted TENI to enquire after trans awareness training, still waiting for the trainer to respond.
- Contribution to the SIN article on Roles in the SU.
- Organising a meeting with SU President and Aoife Cooke around the name change process in the university.

**NUI Galway Meetings**

| <b>Meeting Title</b>                  | <b>Details</b>   |
|---------------------------------------|--|
| SU Council Meeting                    | SU Council Meeting   |
| Drama Society Meeting                 | Meeting with the Drama Society Auditor to discuss and advise on the society's new role of Inclusion Officer. |
| EDI Annual Report and Strategy Launch | Attended the online launch of the Equality, Diversity, and Inclusion strategy.                               |
| Exec Meetings                         | Weekly meetings  |
|                                       |  |
|                                       |  |
|                                       |  |



Report of the Disability Rights Officer

Tuarascail an Oifigeach um Chearta Michumais

Patricia O'Mahony

### Details of Work Undertaken from the 14th of December to the 22nd of February:

*Please put your meeting details in the table provided and everything else here in bullet points.*

- **Disability Rights Officer drop in clinic each Friday 3 to 4 30pm**
- **Discussions with students regarding college related problems**
- **Attended USI and Ahead Conference**

### NUI Galway Meetings

| Meeting Title             | Details                                      |
|---------------------------|--|
| SU Exec                   | Attended SU Exec meetings                    |
| SU Council                | Attended SU Council meeting                  |
| Disability Steering Group | Attended meeting                             |
| EDICC                     | Attended meeting                             |
| DSS                       | Attended monthly meetings with Bernie Mc Gee |
|                           |  |
|                           |  |





Report of the Ethnic Minorities Officer

Tuarascail an Oifigeach um Eithneach Mionlach

*Cheyenne Nwaonukwube*

### **Details of Work Undertaken from the 14th of December to the 22nd of February:**

*Please put your meeting details in the table provided and everything else here in bullet points.*

- **Liaised with the auditor of Dramsoc on the new role of 'Inclusion Officer'**
- **Discussed the Farmers Protests in India with a student**
- **Organising a 'Black History Month' week**

### **NUI Galway Meetings**

| <b>Meeting Title</b>        | <b>Details</b>  |
|-----------------------------|---|
| Met with Prof. Daniel Carey | Discussed hosting a webinar on BLM                                      |
| Women Lead                  | USI event encouraging and inspiring more women in leadership positions  |
| Launch of the EDI Report    | Launch of NUIG'S first Equality, Diversity and Inclusion strategic plan |
| COPE Galway Training        | Partner abuse awareness training  |
| New Officers                | Met with the President and General Manager                              |

|         |  |
|---------|--|
| SU Exec | Attended first SU Exec meeting   |
| EMpower | USI event encouraging more students from ethnic minorities to run for leadership roles |
|         |  |