



**NUI Galway
Students' Union
Comhaltas na Mac Léinn
OÉ Gaillimh**

Students' Union Council Officer Reports 2019/2020

Edition: II

Work Period: 15th October - 11th November

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Report of the President

Tuarascail an Uachtarán

Clare Austick

Summary

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You can ask me questions on anything, please do read the report and ask me to clarify items you don't understand or want more information on!

Details of Work Undertaken from the 15th of October to the 11th of November:

➤ **Student Levy**

A working group was convened this week where we discussed the history of the levy, the different components of the levy and plans going forward. The next meeting will be in the next 2/3 weeks.

➤ **Officer Reports**

I brought all the proposals from the last SU Council forward to the Exec meetings. We discussed all the possibilities. We are now trialing a video of officers giving an update on their work (once a month). I've also ensured that the weekly Exec minutes have been sent out to class reps and have been updated and shared on social media platforms to allow more opportunity for students to engage with them.

➤ **NUIGSU Podcast**

We have some very exciting news! NUI Galway Students' Union will be having their very own podcast. We will be covering campus, local and national issues for students to engage with. This is a way to hopefully get more information of the work we do out there but also inform the student body on the different issues affecting them (and what is being done to resolve them). If you have any suggestions or opinions on what you want to see from it, let me know.

➤ **Sustainability WG**

The Sustainability working group is up and running and has met once already. The VP Welfare & Equality will be the point of contact. Anyone can join at any stage. We also have our reusable Keep Cups coming this week (hopefully we'll have them for you at SU Council).

➤ **Caifé na Gaeilge**

Cumann Gaelach, supported by the Students' Union ran a protest to highlight the closing of the café. Caifé na Gaeilge was operated by the Students' Union Commercial Services for a number of years under the condition the University would pay for the management fee and any losses incurred. The café has been operating at a loss for 10 years without any financial commitment from the University. I have spoken to the President of the University about this and they don't have a concrete proposal yet but he says it is looking positive.

➤ **Constitutional Review**

There were talks about a constitutional review with last year's team. Returning officers addressed this and wanted one to go forward. At this moment in time we are unsure of the scope of this review (i.e housekeeping or the composition of the Exec or adding in areas that have been identified to be missing). I convened an initial meeting to see what people wanted and received feedback via email for those who could not attend in person. The VP Education will be taking the lead on this process going forward convening specific meetings on different topics (housekeeping, composition and any other areas) for students to attend the one they feel most strongly about. Some might be interested in the composition of the Exec, whereas others might have more of an interest in the housekeeping rules.

➤ **SU Council**

The Vp Education, SU Council Chairperson and myself meet before every scheduled Council to discuss the agenda and structure. We want Council to be as engaging and beneficial for you, so if there are any particular speakers you want invited to Council or have items for discussion, let us know.

➤ **Meeting with President**

Spoke about the following issues: classes not finishing on time, parking on campus, student levy, lack of seating on campus, Caifé na Gaeilge, module carryover, broken seats in lecture theatres and consent framework implementation.

NUI Galway Meetings

Meeting Title	Details
John Hannon and Michelle Millar monthly meeting	Met with the Director of Student Services and the Dean of Students to talk about issues affecting students and provide updates on projects we're working on together (eg. student-staff liaison committees).
Caifé na Gaeilge protest	A protest was organised by Cumann Gaelach supported by the Students' Union highlighting and condoning the closing of the only Irish speaking café on campus. I spoke at the protest; providing background to the history of Caifé na Gaeilge and giving a speech.
Becky Whay	Met with the University's Vice President for Internationalisation to discuss issues international students are facing.
Convenor of Arts, Social Sciences and Celtic Studies	Met with Martin to discuss his plans going forward as an elected representative of the Students' Union.
Equality, Diversity and Inclusion Committee (EDIC)	Discussed the EDIC submission to the strategic plan and any matters arising.
Financial Resource Committee (FRC)	FRC is a sub-committee of Údarás which is the Governing Authority of the University. We went through the accounts and discussed proposals for capital development.
Galway 2020	Provided an update of the Dresden Dialogue conference I attended on behalf of Galway 2020. Dresden are putting in a bid to become the Capital City of Culture 2025. The Union is planning on running events in collaboration with Galway 2020 for the year 2020.
Postgrad Taught Officer	Met with Dheeraj to discuss his plans for the year ahead after being elected.

Pre-Levy meeting	Met with VP Education and VP Welfare & Equality to discuss our strategy and questions for the meeting with the bursar.
Levy meeting	Met with the bursar to discuss the levy.
SIN Interview (charities)	Was interviewed about the SU chosen charities for the year.
Meeting with SIPTU rep	Met with Maggie to discuss campaigns they are running and how we can work together and collaborate on events in the future.
Hub meeting	Walk-through the Hub to see what could be done to make it as accessible to students during conferrings with the catering being on in there.
Semester 2 exams	Discussed the venues for semester 2 exams during Galway 2020.
Weekly Exec meeting	Updates and progress made.
Becky Whay and Avery meeting	Met with the Vice President for Internationalisation and our International Students Officer to discuss the conference EnLight in Tartu they were attending.
Student Digital Pathways	Attended the workshop on financial management.
Student	Casework
Winter Conferrings	In the previous years, the kitchen in the Hub was not accessible to students during conferrings. This year we ensured students would still be able to avail of the kitchen in the Hub through the back entrance of the building. A seating area will be provided in the room opposite the kitchen and the Large Acoustic room.
Flirt FM	Interview about the Students' Union chosen charities.

English reps elected	Helped the Convernor for Arts, Social Sciences and Celtic Studies elect class reps.
Staff meeting - Union	Met with the staff of the Students' Union to provide updates and address any emerging issues.
Academic Council	Attended the first Academic Council of the term.
BOI opening	Attended the official opening of the Bank of Ireland theatre.
Library Strategy Committee	Discussed the 15million from the Government towards the learning commons. Also spoke about the submission to the strategic plan and the future scope of the committee in the implementation process of the plan.
University of Sanctuary (finance, policy and advocacy sub-committee)	I'm a member of the finance, policy and advocacy sub-committee of the University of Sanctuary committee as well as being a member of the steering committee. Addressed the issue of deportations being issued to students on a University of Sanctuary scholarship in DCU. Mentioned that our University should have a mechanism in place (i.e letter of support, pay for the solicitor) in the case of one of our students on a UoS scholarship being issued with a deportation order.
CUSP feedback on draft strategic plan	Reviewed the CUSP (Campus University Sustainability Project) submission to the strategic plan
Meeting with Sinn Fein Society	Addressed their document on the student levy and University finances. Invited them to the student levy working group and informed them of the logistics for running a referendum.
Weekly Exec meeting	Updates and progress made.
Constitutional review	Convened an initial meeting to discuss a potential constitutional review. Not a huge uptake with two attending. VP Education has

	agreed to take the lead on organising the specific meetings going forward (i.e on housekeeping, on the composition of the Exec committee and additional amendments).
Sustainability working group	Convened the first Students' Union Sustainability working group. Great attendance and input from students. Facebook group is available is anyone wants to join. (NUIGSU Sustainability Working Group).
Agresso training	Received Agresso training seeing as I am a budget holder for the Student Project Fund (Reusable Cup).
Student phone call	Casework
NUI Galway App and Web Governance	Analysed the app and spoke about future developments (eg. offering seat numbers for exams online, in the works but coming down the line).
Ceremonial of student	
Údarás	Attended the first Governing Body
Student	Casework
Student	Casework
SIN (Accommodation development)	Interview
Finance Committee USI	I was elected onto the Finance Committee of the Union of Students in Ireland at the first National Council of the year to oversee the finances of the national union.
Levy discussion	Met with VP Education and VP Welfare & Equality to discuss brief lay out of levy working group and agenda
Safety lunch	

Met with International Students Officer	Avery informed me of her experience at the conference in Tartu and provided updates of the steps going forward.
Weekly Exec meeting	Updates and progress made.
Information Session/Training on Student Policies	Discussed the amended student policies and the scope of each.
University of Sanctuary (UoS)	Monthly meeting. Discussed all the updates, particularly with the designation ceremony on the 21st November that I will be speaking at.
Council planning	Met with Council Chairperson and VP Education to decide on the agenda and layout of Council.
Podcast Training	Attended training with the VP Welfare & Equality Officer on how to create your own podcast (exciting things to come!).
Connemara radio	Interview on the charities.
Sock photo shoot	VP Education and myself reached the peak of our career modelling the socks for our chosen charities. On sale now from the SU Office. €9 for one pair of socks with the famous 'Big Yellow Thing' on them.
Meeting with President	One of our every six week meetings. Discussed student issues. Might be attending the next SU Council depending on availability.
Weekly Exec meeting	Updates and progress made.
Podcast meeting	Met with VP Welfare & Equality and GM of the Students' Union to discuss logistics of our podcast.
Student Levy working group	Discussed the levy and have action points for the next meeting.

Meeting with Ann Duggan	Students' Union Commercial Services quarterly meetings. Updates on the current figures.
Sabbatical meeting	VP Education and VP Welfare & Equalit
Quality Enhancement Committee	The implementation process of the Cinnte review.
Strategy Plan Development Group	Members of the group discussed the strategic plan and any feedback we received from our constituents.



Report of the Vice President / Education Officer
Tuarascail an Leas-Uachtarán / Oifigeach Oideachais
Cameron Keighron

Details of Work Undertaken from the 15th of October to the 11th of November:

Lost & Found Review

Attended meeting around what the lost and found would now look like. The student registry help desk is willing to take high-value items but due to storage and GDPR compliance cannot take any other items. A plan is to be devised around what to do with items that are not considered to be high value

Medical Leave

Unfortunately, I had to take 2.5 weeks of work during this period due to emergency surgery, very grateful to both the SU President & SU Welfare and Equality officer for taking on a lot of my duties at this time and ensuring that students were still represented to the highest degree.

Casework

A lot of my work since returning has been meeting students surrounding issues about course choice, fees and international related issues. This is informing some policy changes that I am lobbying for going forward

Student Levy

The W&E, President and myself have been working extensively on developing a strategy around levy reform, having set up a Student Levy Working Group. We have been reviewing documentation around the levy for the last number of years and meeting with relevant University Staff to seek clarity on this. A productive meeting was held on November 5th to engage students on what they want to see. This is hoping to have a strategy of action for Semester 2.

Student Policies

Attended a training session on the new changes to the student code of conduct, student complaints policy, harassment and sexual harassment policy and the fitness to study policy. We were informed on the legal obligation we are under within the remits of these policies and were able to give an insight into the student experience of these policies. We also undertook a 2 hour training session on empathy from the NUI Galway counseling unit as part of this session.

Exam Appeals

I attended the exam appeals meetings for PG students, there are currently less than 10 outstanding appeals left, these are hoping to be heard in the next two weeks. I will be feeding into a review of the exam appeals process in the coming months.

IUA grant

The inclusive learning and teaching project that I have been involved in with the college of Business, Public Policy and Law submitted to the IUA grant for teaching enhancement. We have expanded the project to include PG students and students from the School of maths and Physics. We have also partnered with Access and the DSS to ensure we have all relevant voices present. We have received notice that we have been allocated 120k from this fund to carry out this work with very positive feedback and support for the work we are proposing.

NUI Galway Meetings

Meeting Title	Details
Meeting with the SU President and Welfare & Equality Officer	Weekly meetings to check in on work and get advice on upcoming events.
Post-grad council pre meeting	Met with both Dheeraj and Emily to discuss what council would look like and the layout, as well as what students had identified as key issues
Post-grad Council	Attended and answered questions at the first postgrad council
Executive Meetings	Attended weekly (where relevant) exec meetings and gave updates on my work.
SU Council chair & president	Met with Scott and Clare in relation to planning the next two SU Council agendas.
SU Socks	Modelled the new SU socks for charity. They are on sale now with all profits going to our charities for the year.
Hub Central Strategy Meeting	Attended the Hub Central Strategy meeting around the sustainability and function of the space. For the next few months the space is being trialed more as an information hub than a social space which will be reviewed for effectiveness post Christmas.
Student Digital Pathways	Attended the demo session for one provider who is applying for the tender. They showed us the

	different capabilities of their service for exams, timetables and marks. We will continue to attend these workshops, having already fed into 6 of the workshops.
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Report of the Vice President / Welfare & Equality Officer

Tuarascail an Leas-Uachtarán /an Oifigeach Leasa agus Comhionannais

Brandon Walsh

Details of Work Undertaken from the 15th of October to the 11th of November:

- **Anxiety Resource Pack for Students on Placement:** I have been working on developing this resource pack to help students on placement manage their anxiety and work to develop beneficial habits and coping mechanisms. I have met with the senior placement coordinator in the Careers Development Centre and they are more than happy to help roll this out and feed into the process.
- **Sustainability Working Group:** I will be the SU point of contact for the Sustainability WG and will also act as secretary for the meetings. I will be meeting with the newly appointed student chair to discuss a date for the next meeting and the matters arising from the first meeting.
- **Financial Aid Fund:** I sit on the subcommittee that has been set up to review the assessments of applicants in the Emergency/Hardship fund and we are also trying to establish a baseline for the allocations that are suggested by the Accommodation and Welfare Office.
- **Podcast Training:** The SU President and myself attended Podcast training that was organised by the ONE Movement. This training was delivered by Aileen O'Meara who has years of experience in the field. This training was absolutely fantastic and we are very excited to start up our own SU Podcast in the coming weeks.
- **16 Days Of Action:** This is a campaign that is organised by UN Women and is being rolled out in Ireland largely by Women's Aid with many other organisations having a lot of input, such as; Galway Rape Crisis Centre, COPE Galway and Domestic Violence Repsonce. This is an amazing Campaign that is being ran from the 25th of November to the 10th of December and is around increasing awareness and fighting against gender based violence. I was involved in the GRCC video campaign that will be happening in the run up to the 16 days and I am also working on a campaign to be held on campus to raise awareness of the services that are available to survivors of domestic abuse and violence.
- **Safe Night Out Campaign:** Working with the VP Education Officer and a student on developing a strategy for a Safe Venue Campaign that is inclusive and accepting of all. This will include initiatives such as Ask For Angela and staff sensitivity training where necessary.

- **Coldvember Campaign:** Working with the group of students who are organising this campaign to raise awareness of mental health and promote the benefits of physical activity for you mental health while also raising money for the counselling services on Campus.
- **ONE Galway:** I attended the ONE Galway Mental health Seminar on The 19th and gave a student input. I found this seminar to be very beneficial and insightful as we got to talk to someone from Pieta house and discuss their processes and how best to refer people to them as well as doing a workshop on mindfulness and learning how to reflect and mind our own mental health. I am also now involved in their Tipping Campaign and Deirdre Currans research into the hospitality sector and how to get students more involved with trade unions and ensuring that they are aware of their rights in the workplace.
- **University of Sanctuary:** I am now working with another student on developing the communications and media of the UoS initiative and ensuring that students and staff are aware of it and also working with the UoS Coordinator to devise a letter to the president RE: procedures in case a student receives a deportation notice and how to support that student adequately

NUI Galway Meetings

Meeting Title	Details
Meeting with Annette Dolan - Placement Officer	Met to discuss Placement resource pack for students on placement and how to implement it
Financial Aid Fund Committee	Meeting to discuss updates of financial aid fund thus far in the semester
Casework	RE: SUSI
Union Staff meeting	Talking about upcoming events and staff updates
Casework	RE: 1st year course
Casework	Shannon College of Hotel Management Accommodation issues
Student memorial Mass	Attended memorial mass for John Ryan.
Sabbatical officer meeting	Work updates and discussion of issues
CUSP feedback on Strategic Plan	Discussing the sustainability aspect of the strategic plan and giving feedback on how to improve it,

Meeting with Sinn Fein Society	Discussing the Student Levy
Exec Committee meeting	Discussing agenda items, available online.
Constitutional review meeting	Met with some exec members to discuss plan for the review
Sustainability Working Group	Meeting with the WG to discuss the POA for the year around sustainability
Agresso Budget holder training	Learning how to Agresso
FAF Emergency Sub Committee	Meeting to review the allocations for the Emergency Hardship fund and to establish a baseline for applicants
Feedback of strategic plan	University wide feedback session on the strategic plan
Events, training and outreach subcommittee of UoS	Discussing the designation celebration for the official status of University of Sanctuary
Comms and media Subcommittee of UoS	Discussing the plan for social media for the UoS
Casework	Met with student
Casework	Met with student
Health Promotion - Aisling	Met with health promotion worker for Hub/Hub Central to discuss plans for the future and possible collabs
Sabbat meeting	Work updates and issues arising
Seas Suas Ceremony	Attended the final Seas Suas session where participants were awarded their certificates

Levy Discussion	Met with Sabbatical officers to discuss the POA for the levy campaign
Exec meeting	Discussing agenda points that are available online
Student Policies Info/training session	Training around the new student policies that have been introduced
Meeting with student	RE: 16 days of Action Campaign
Welfare Crew	Met with volunteers to discuss upcoming events and plans for the year.
Interview	RE: Housing Crisis and how it affects Students of NUI Galway
ONE Galway	Met with group to discuss Galway based issues
Consent Implementation Framework	Discussing the implementation and progress of the framework at a local and national level
Casework	RE: SUSI
Casework	RE: Leave of Absence
Student Project	Helping a group of students find resources for a project around violence towards LGBT people in the EU
Podcast meeting	Met with General Manager of the Union to discuss the POA for the podcast and discuss equipment and software required
Student Levy Working Group	Discussing the Levy and the history of it.
Meeting	RE: Pink Training Venue
Sabbat meeting	Discussing issues arising

FAF Emergency Subcommittee	Meeting to review the allocations for the Emergency Hardship fund and to establish a baseline for applicants
Postgrad council	Attended to discuss and Welfare and Equality issues that may arise for PG students
Arts Faculty Council	Attended to answer questions
Pink Training 2019	Phone meeting with USI VP Equality and Citizenship to discuss event.



Tuarascail an Oifigeach na Gaeilge
Report of the Irish Language Officer

Erin Mac An tSaoir

Details of Work Undertaken from the 1st of July to the 14th of October:

Officer did not submit an officer report for this period so it will be appended on the next officer report.

Details of Work Undertaken from the 15th of October to the 11th of November:

Officer did not submit an officer report for this period so it will be appended on the next officer report.



Report of the Societies Chairperson

Tuarascail an Cathaoirleach na gCumann

Oissine Moore

Details of Work Undertaken from the 15th of October to the 11th of November:

- Provided information to RTE on a report they were doing with An Gardaí Síochana
- Organising volunteers for Pink Training
- Case Work
- Promoted accessibility week to societies

NUI Galway Meetings

Meeting Title	Details
Strategic Plan	Co-hosted a discussion group to get feedback from society members on the strategic plan
USCG	Attended USCG meeting and went over societal issues
Informal Investigative Committee Meetings	Attended meetings handling with complaints that have arose
Meeting with Brandon (Welfare Officer), Megan Reilly (VP for Equality and Citizenship on USI), and Kayleigh Hogan (Vice Auditor of GiGSoc)	A meeting to discuss the running of Pink Training



Report of the Clubs' Captain
Tuarascail an Captaen na gClubanna
Pádraic Toomey

Details of Work Undertaken from the 15th of October to the 11th of November:

- **Clubs' Forum with Mike Heskin & Kathy Hynes**
Educated the clubs on how the grant system works for clubs, what is happening with gmit students and general Q&A
- **Charity Shop Day**
Organising the day, getting charities onboard and inline with insurance needed to be on campus.
- **Get Moving & Active week**
Helping organising the week, events and ensuring that people will know that it's on.
- **Mind Body Boost**
40 people study to improve activity while also getting their moods improved. New project that will hopefully be expanded.
- **Clubs' Ball**
Sorting out final details for the ball, picking hotels, reports for finances etc.
- **Club spotlight**
Highlighting clubs on the instagram and snapchat. Going to all the clubs to check on them and support them.
- **SASSI survey**
Started work on a 1000 person survey on NUI Galway students with their sports etc.
- **St. Angleas club crossover**
Working with the surf club to get St. Angela's College attending. The start of crossover as we merge with them.
- **Casework**
General casework with individuals.

NUI Galway Meetings

Meeting Title	Details
Weekly meeting Mike Heskin(Director of Sport)	Discussed gym and dangan upgrades. Strategic plan and clubs' forum.
Victoria Ward(Galway Bay Hotel)	Discussed clubs' ball and booking etc.
Barry McGuire(Nutritionist and trainer)	Interviewed him for a talk he will be doing on the 5th of November. Answered his questions and sorted out event.
Dave Connolly(Galmont Hotel)	Discussed clubs' ball and booking etc.
Jonathon Byrne (Electric/44 nightclub)	Sponsorship for clubs' ball and relationship we can have for the ball.
Mike Heskin(Weekly meeting)	Topics of talked about: levy, new pitches and future plan for sports campus.
Handball meeting (Between Mike Heskin & committee of the Handball club)	Looked into getting handball courts on our campus with the student project fund they got approved. Talked about alternatives. Checked their budget and possible ways to improve club.
Constitutional review	Discussed the constitution and what changes could be made & if they would be beneficial.
Sustainability Workshop	Attended workshop with clasrep and reps for environmental clubs. Started working on what we want and how we go about getting things improved on campus.
Chris Newell & Joanna Brophy	Meeting about setting up "Charity Shop Day". We reviewed what offers we have gotten from hotels to run the clubs' ball and what else is needed.

Weekly meeting with Mike Heskin	Looked at student project fund, new developments to help clubs and how the clubs were getting on.
Nigel Collins	Gaelic football for international students to be held in NUI Galway similar to the GoGaelic tournament in Limerick.
Kathy Hynes (Clubs' Officer)	International womens' day, Sassy survey, talk with Barry McGuire and 20x20 events.
Ball meeting with society	Met with an organiser for one of the society balls to discuss what's needed and to check we are on track with clubs' ball.
Ryan Guilfoyle(Sports unit)	Mind body boost event, "Get moving & active week" and international gaelic event.



Report of the SU Council Chairperson

Tuarascail an Cathaoirleach na Comhairle do Chomhaltas na Mac Léinn

Scott Green

Details of Work Undertaken from the 15th of October to the 11th of November:

- Hosted the first SU Council and then sent out the accompanying documentation afterwards.
- Organised the agenda, presentation and documentation for this SU Council.
- Discussed the running of Science Council with Kenny (as I held his position last year) and briefly attended before the meeting started proper to offer words of encouragement.
- Helped the Disability Rights Officer by looking over and adding suggestions to the Draft Equality, Diversity, and Inclusion Strategy.
- Notified Class Representatives about various initiatives through emails.
- Sent out documentation to reps after executive meetings after suggestions at SU Council.
- Was unfortunately unable to attend the first Constitutional Review Meeting and so in conjunction with the Disability Rights Officer submitted preliminary suggestions for changes to Clare.

NUI Galway Meetings

Meeting Title	Details
Meeting with the SU President and Education Officer	Discussed the draft agenda for this Council, timings, potential speakers as well as the logistics of running this Council and the AGM.
College of Science EDI Committee	Discussed the future structure of this committee, athena swan progress and SAT statuses.



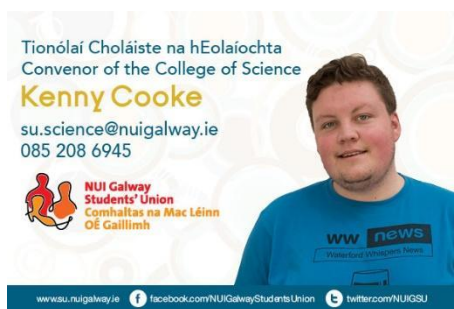
Report of the Convenor of the College of Arts, Social Sciences & Celtic Studies
 Tuarascail an Tionólaí Choláiste na nDán, na nEolaíochtaí Sóisialta & an Léinn Cheiltigh
Mairtin Mac Gabhann

Details of Work Undertaken from the 15th of October to the 11th of November:

- ❖ **Attended Academic Council on October 16th**
- ❖ **Attending the Executive meetings on a weekly basis**
- ❖ **Chaired my First Arts Faculty Council where the class reps raised issues within the College of Arts, Social Sciences and Celtic Studies**
- ❖ **Liaised with Clare (SU President) on issues that was raised in the college of Arts Council**
- ❖ **Looking at how we can be more sustainable within the Faculty of Arts**
- ❖ **Group Chat has been created for Arts, Social Sciences and Celtic Studies class reps, please contact myself or one of your fellow reps to be added**
- ❖ **If anyone has any issues or concerns that they would like me to bring up with the Dean of Arts please email me: su.arts@nuigalway.ie**

NUI Galway Meetings

Meeting Title	Details
Meeting with the SU President	In relation to issues that was raised in Arts Faculty meeting
Meeting with Catherine MC Curry	Next week: This has been organised to discuss issues that have arisen within the College of Arts
Meeting with the Dean of Arts	Happening Next week where I will discuss issues that was raised in the last Art Faculty Council.
Meeting with the School of Geography	Issues surrounding submission deadlines and other issues were arisen



Report of the Convenor of the College of Science

Tuarascail an Tionólaí Choláiste na hEolaíochta

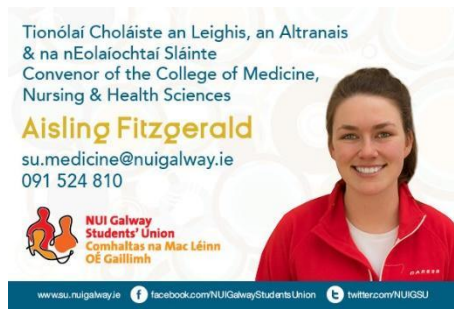
Kenny Cooke

Details of Work Undertaken from the 15th of October to the 11th of November:

- Liaised with VP/Education Officer regarding Concerns raised by Class Reps at the First Science Council.
- Casework dealing with issues from Students.
- Answered Many Questions about Science Ball, even though I don't have anything to do with it. (Queries please email physicsoc@socs.nuigalway.ie)

NUI Galway Meetings

Meeting Title	Details
Weekly Exec Meetings	Current Plans and Objectives of the Union as a whole are discussed.
College of Science Council	Chaired the First Science Council of the Year and gathered Concerns from Science Students through the Class Reps
College of Science EDI Meeting	Attended the First Equality, Diversity, and Inclusion Meeting of the Year for the College of Science. Discussions centred largely around the School Applications for the Athena Swan Award.



Report of the Convenor of the College of Medicine, Nursing & Health Sciences
Tuarascail an Tionólaí Choláiste an Leighis, an Altranais & na nEolaíochtaí Sláinte
Aisling Fitzgerald

Details of Work Undertaken from the 15th of October to the 11th of November:

- **Attended academic council on October 16th**
- **Attending the weekly exec. Meetings**
- **Hosted the first health science council on October 22 and dealt with issues that arose there**
- **Elected class reps for the years which had returned from placement**
- **Organised an extra tutorial for first year nursing**



Report of the Convenor of the College of Business, Public Policy & Law
 Tuarascail an Tionólaí Choláiste an Ghnó, an Bhearaís Phoiblí agus an Dlí
Clodagh McGivern

Details of Work Undertaken from the 15th of October to the 11th of November:

- Hosted a Law/ Business meeting the week after SU Council. This involved meeting with the class representatives to discuss various issues.
- Contacted people in regards to issues that were raised from the Law/ Business meeting as well as ones that I was informed of outside of that.
- Contacted class reps about incentives i.e. for all the law class reps hard work they were awarded their law ball tickets at a reduced price if they wished to go for them and a friend

NUI Galway Meetings

Meeting Title	Details
Weekly SU meetings	Met weekly with other members of the SU
Meeting with Welfare and Equality Officer	Had a brief discussion with Brandon in regards to case work
Met with students	Case work
Disability Rights Officer	Met with Alex to discuss information they could share with me about their work with Athena Swan Last year



Report of the Convenor of the College of Engineering & Informatics
Tuarascail an Tionólaí Choláiste na hInnealtóireachta agus na Faisnéisíochta
Sachi Sinha

Details of Work Undertaken from the 15th of October to the 11th of November:

- Convened the Engineering Council
- Contacted Dr. Josephine Griffith regarding a possible hackathon
- Contacted Buildings and Estates regarding sockets in the room ENG3034
- Contacted Dr. Enda Howley regarding CT1110 module being held in labs apart from the ones in the engineering building.



Report of the Postgraduate Taught Officer

Tuarascail an Oifigeach na nIarchéimithe i mbun Teagasctha

Dheeraj Gudluru

Details of Work Undertaken from the 15th of October to the 11th of November:

- Collected and Consolidated class rep details for PG Taught Courses
- Admin work for PG council with Emily

NUI Galway Meetings

Meeting Title	Details
PG Council	Welcomed new class reps, and noted down issues of rooms, low resource availability in MA French, etc.
Weekly SU meeting	Brought the issue of CA111 room's bad state back into light.
Meeting with Becky Whay and Emily	Discussion of GNIB/INIS and postgrad charter and visa application issues for students from India



Report of the Postgraduate Research Officer

Tuarascail an Oifigeach na nIarchéimithe i mbun Taighde

Emily Tock

Details of Work Undertaken from the 15th of October to the 11th of November:

- Took part as 'international' student in Diversity and Inclusivity in Teaching Workshop with faculty/staff. Outlined burden of GNIB/INIS procedures/fees.
- NUIG Strategy Feedback Workshop, outlined burden of GNIB/INIS procedures/fees and emphasised that NUIG will not be able to attract international students unless high cost is not addressed.
- Admin work for pg council with Dheeraj.

NUI Galway Meetings

Meeting Title	Details
Library Development Strategy	Committee meeting to discuss alignment of Hardiman strategy with overall development strategy of NUIG.
Meeting re PG council	Discussion of running of meeting.
Meeting with Louise Kelly	Discussion of GNIB/INIS procedures
Postgrad council	First pg council
Meeting with Sara Dowland of USI	Discussion of how to frame presentation of postgrad charter in face-to-face encounters with staff, faculty, other students.
Meeting with Becky Whay and Dheeraj	

Meeting with Lucy Byrnes

Discussion of GNIB/INIS and postgrad charter

Discussion of upcoming Grad Studies Board meeting



Report of the Mature Students' Officer

Tuarascail an Oifigeach na Mac Léinn Lánfhásta

Chuka Paul Oguekwe

Details of Work Undertaken from the 15th of October to the 11th of November:

- attended the first SU council meeting
- Attended all Exec Committee Meetings
- Email correspondent with USI with regards to Mature students' seminar

NUI Galway Meetings

Meeting Title	Details
Meeting with the SU President	Sample Text
Trish Bourke	Meeting with Trish Bourke in the mature and Accesse students' office, discussed collaboration
Mature students' soc	Meeting with the Exco of the mature students' soc, discussed mature students' affairs
Chris Newell	Meeting with Chris newell, SU General Manager, discussed transportation for mature students' to seminar in Maynooth.



Report of the International Students Officer

Tuarascail an Oifigeach na Mac Léinn Idirnáisiúnta

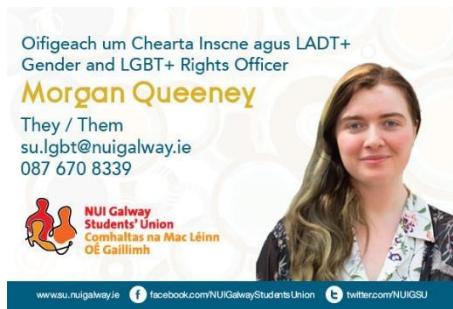
Avery Fenton

Details of Work Undertaken from the 15th of October to the 11th of November:

- Student success symposium- I was on a panel of 6 students where we talked about our backgrounds and what makes our life as students successful, and what can be done to support students in Ireland.
- EnLIGHT- I went in place of Cameron, the education officer, to Estonia to attend a meeting about the plan of 9 colleges across the EU to build joint degrees and promote the mobility of students and create global citizens.
- I'm still working on a pamphlet with info about GNIB, PPS numbers, and getting jobs as an international student.

NUI Galway Meetings

Meeting Title	Details
Meeting with student	I met with Jennifer, a Chinese masters student, about representation and setting up a cultural fair
Meeting with Ethnic Minorities Officer and Jennifer	Met to further discuss the cultural fair



Report of the Gender and LGBT+ Rights Officer
Tuarascail an Oifigeach um Chearta Inscne agus LADT+
Morgan Queeney

**Officer has resigned from their post.
Officer also did not submit a report for last SU Council since the deadline and as such it cannot be appended.**



Report of the Disability Rights Officer

Tuarascail an Oifigeach um Chearta Michumais

Alex Coughlan

Details of Work Undertaken from the 15th of October to the 11th of November:

- Concourse Walkthrough - met with a member of staff from the buildings office to review signage and accessibility in the concourse
- Draft Procurements Policy - in contact with staff about the policy to review for student issues
- Accessibility Forum - work on the campus shuttle bus, Personal Evacuation Plans, building access
- Draft Equality, Diversity, and Inclusion Strategy - review and comments sent on
- The T Fund - in the process of organising opening and applications for this semester
- Accessibility Week - coordinated events with various societies over the week
- Casework - meetings and regular contact with various students to resolve issues
- Constitutional review - along with the Council Chairperson, we reviewed the constitution as it stands, and sent this to the President, as neither of us were able to make the initial meeting
- Commercial Services - started making contact with commercial vendors and social spaces to assess their accessibility and what can be done to improve on this
- Buildings Office - contact about various issues across campus
- Health Promotion Officer - contact about accessibility of spaces on campus
- Counselling Unit - contact with director about training for next semester
- Attempted to film officer report, was unable to due to the graphic designer leaving early
- Reviewed University Strategic Plan 2020-2025 for the Societies' Chair as part of his work

NUI Galway Meetings

Meeting Title	Details
CUSP	Attended meeting on feedback for the strategic plan
Accessibility Forum	Initial meeting covered Personal Evacuation Plans, building access and LENS reports
GiGSoc	Meeting about the T Fund progress and semester 1 applications
IMPACTE	Updates and Accessibility Week
ISLSoc	Event planning
Accessibility Forum	Second meeting covered shuttle bus issues, signage and inaccessible doors/doorways
Health Unit	To discuss services offered and abortion access
Convenor of the College of Business, Public Policy, and Law	To discuss ongoing work and student representation in the Athena Swan process
Exec meetings	Attended on a weekly basis



Report of the Ethnic Minorities Officer
 Tuarascail an Oifigeach um Eithneach Mionlach
 Victoria Chihumura

Details of Work Undertaken from the 1st of July to the 14th of October:

Officer did not submit an officer report for this period so it will be appended on the next officer report.

Details of Work Undertaken from the 15th of October to the 11th of November:

NUI Galway Meetings

Meeting Title	Details
Meeting with International Students officer	Started planning for Culture fest 2020. Looking at having the event in February 2020.
Meeting with VP of welfare and equality	Discussed culture fest 2020 and how the event would be structured
Meeting with Bongani from the Hub	Discussing possible mini events for second semester